

SUPPLEMENTAL WORKERS' COMPENSATION QUESTIONNAIRE FOR CHILD DAYCARE CENTERS

APPLICANT NAME: \_\_\_\_\_

Number of full time employees: \_\_\_\_\_ Number of part time employees: \_\_\_\_\_

Are you accredited?  No  Yes If Yes, name of accrediting organization: \_\_\_\_\_

Ages of children and how many: 0-1 year \_\_\_\_\_ 2-3 years \_\_\_\_\_ 3-4 years \_\_\_\_\_ > 4 years \_\_\_\_\_

Current enrollment: \_\_\_\_\_ Maximum licensed enrollment capacity: \_\_\_\_\_

Staff to child ratios: \_\_\_\_\_

Hours of operation: \_\_\_\_\_

Turnover: Employees \_\_\_\_\_ % Supervisors \_\_\_\_\_ %

Do you transport children?  No  Yes By:  Charter Service  Employee/volunteers vehicle  
 Agency vehicles  Other, describe: \_\_\_\_\_

If Yes Describe what types of trips: \_\_\_\_\_  
 Taken annually, describe: \_\_\_\_\_

Radius of trips: \_\_\_\_\_

On average how many children are transported for each trip: \_\_\_\_\_

On average how many employees are in the vehicle at a time: \_\_\_\_\_

Do you have any drivers under the age of 25?  No  Yes How many? \_\_\_\_\_

Do you cook food  No  Yes If yes, describe: \_\_\_\_\_

Are subcontractors utilized?  No  Yes Certificates of Insurance  No  Yes

What services are outsourced?

Maintenance  Grounds Keeping  Snow removal  
 Cleaning  HVAC  
 Other (describe)

Does the hiring process include:

Drug testing  Criminal background check  Motor Vehicle Record check  
 Pre-Placement reference check  Pre-Placement physical exam  Background and reference check

Please indicate below which of the following safety programs and best practices are currently operational:

Driver Safety Program  WC Accident Investigation  Health and Safety Committee  
 Written Safety Programs  Documented Facility Inspections  De-escalation training  
 Return to Work/Transitional Duty  Footwear Policy  Workplace Violence  
 Bloodborne Pathogens  
 Other (describe)

Please provide the following:

Loss history for the current and 5 prior complete loss runs

\_\_\_\_\_  
Applicant Name-please print Title Signature Date