

# SmartPay - Broker Check List

## First:

Does Insured use one of the following SmartPay certified Payroll Vendors/Products?

- Accu Data Payroll
- AccuPay APS
- Ace Payroll Services
- ADP
- ADP - RUN
- ADP - Workforce Now
- Advanced Data Source
- Advantage Payroll - CT
- AmCheck AZ
- AmCheck Las Vegas
- AmCheck Portland
- AmCheck Salt Lake
- AmCheck-San Diego
- Anchor Payroll & Benefit Solution
- Avintus
- Balancepoint Payroll
- Bangor Payroll
- Begin & Associates
- BenefitMall
- BLI Payroll Solutions
- Carolina Paymasters
- Checkwriters Payroll
- Coastal Payroll
- Common Sense Payroll
- Commonwealth Payroll & HR
- Complete Payroll Processing
- Complete Payroll Solutions
- ConnectPay
- CSC Paymaster
- DataPay
- Dominion Payroll Services
- Elite Financial Company
- Employdrive
- EmployeeMax
- ERG Payroll & HR
- EvoPro - Employee Care
- EvoPro - ZYGGOS
- Excel Pay Business Solutions
- Heartland Payment Systems
- Higherup Payroll
- Honkamp Krueger Payroll- HK Payroll
- Infnisource
- Integrated Employer Solutions
- IOI
- Keystone Payroll
- Launch Payroll
- Masspay
- MTA Accounting
- Paper Trails
- Patrick Payroll
- Pay USA - CT
- Pay USA - PA
- Payce
- Paychex
- PayChoice - Charlotte
- PayChoice - Dallas
- PayChoice - Danvers
- PayChoice - Elkhart
- PayChoice - Encore
- PAYDAY Workforce Solutions
- Paylocity
- Paymedia
- PayPro HCS
- Payright Payroll Affiliates
- Payroll City
- Payroll Control Systems (PCS)
- Payroll Data Processing
- PAYROLL EaŞe LLC
- Payroll Management- ME
- Payroll Matters
- Payroll Network
- PayStar
- Perfect Cents Bookkeeping
- Philbrook & Associates
- Pieper Payroll
- Pinnacle
- Platinum Group
- Precision Payroll
- Premier Payroll Services
- Proxus
- Rabco
- Seniors Plus
- Serendipity Payroll
- SmartPay Reporting Service
- Summit Payroll
- Tax Resolution Specialists
- The Ahola Corporation
- The HrConsulting Group
- The Payroll Company (TPC) - Missouri
- The Payroll Company (TPC) - Wisconsin
- Thompson-Hamel LLC
- True Payroll Integration (TPI) - Agile
- True Payroll Integration (TPI) - iSolved
- USA Payroll
- Vision Payroll Service
- WorkPerks Payroll
- Zuma Payroll Solutions

If Yes, then use the Payroll Vendor Reporting setup form.

If No, then use the Self-Reporting setup form.

Note: If insured's payroll vendor is not listed but is interested in participating in the Trust program, please provide the contact information for the payroll vendor and SmartPay will contact the vendor directly. The Self-Reporting option must be used until the vendor is approved by SmartPay.

## Second:

### Self-Reporting Insureds only:

- Make sure insured understands that they must assign the proper workers' compensation class codes to each employee prior to reporting payroll to SmartPay.
- Remember that the Trust caps payrolls at \$50,000 per employee, so be sure to determine whether the insured will, or will not, be limiting self-reported payrolls to reflect the \$50,000 cap when reached.

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## Finally:

### All Insureds:

- Obtain a voided check from the bank account that will be debited by SmartPay.
- Collect the premium deposit check and mail check along with all completed forms to:

Workers' Compensation Trust Attn:  
Nate Shippee, VP Sales & Mkt. P.O.  
Box 5001  
Wallingford, CT 06492

If you have any questions on how to complete either form please contact:

Deb Shalkey @ (203) 678-0114 or Janice Vergati @ (203) 678-0113.