

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|--------------------------|---------------------|--|-----|--|
| Basic Supervision Skills | REL-ALL-0-IEE | Improving Employee Engagement | 1 | The goal of this course is to provide nurses, administrators, and HR professionals in healthcare settings with strategies to improve employee engagement. |
| Basic Supervision Skills | REL-ALL-0-IIT | Introduction to Interviewing Techniques | 1 | This course will help you achieve the 2 main goals of a job interview: selecting the right applicants and presenting your organization as a desirable place to work to the top candidates in the market. |
| Basic Supervision Skills | REL-ALL-0-ITB | Introduction to Team Building | 0.5 | Knowing how to work in teams is essential for success in most jobs. Organizations rely on teams to solve problems and complete complex tasks. In addition, team membership creates opportunities to gain skills needed to be successful. |
| Basic Supervision Skills | REL-ALL-0-SSKTB | Supervisory Skills: The Basics | 0.5 | This course discusses the basic tools needed for supervisors and managers to be successful in their roles. |
| Basic Supervision Skills | REL-ALL-0-TRANSUP | The Transition to Supervisor | 1 | This course is designed to prepare you for a smooth initial transition to your new position of leadership. It will cover the basics of changing relationships and how to handle difficulties along the way. |
| Basic Supervision Skills | REL-ALL-0-WMSH | What Managers Need to Know About Sexual Harassment | 1 | This course is designed to provide greater awareness of sexual harassment in the workplace, steps to take to prevent it, and methods to deal with it if it does occur. The course will focus on federal laws, liability issues, harassment policies, employee rights, supervisor responsibilities, and investigation procedures. |
| Basic Supervision Skills | REL-BHC-0-PHL | Introduction to Telesupervision | 1 | The goal of this course is to help addiction, behavioral health counseling, marriage and family therapy, psychology, and social work professionals in behavioral health settings gain knowledge about how to engage in telesupervision services. |
| Basic Supervision Skills | REL-BHC-0-WMELGBTQC | Working More Effectively with the LGBTQ+ Community | 2 | This course will primarily focus on lesbian, gay, bisexual, transgender, and queer adults but the knowledge you gain can be applied to additional gender identities, sexual orientations and age groups. |
| Basic Workforce Skills | REL-ALL-0-AM | Anger Management | 0.5 | This course will provide the learner with a basic understanding of anger and describe techniques for managing anger in the workplace. |
| Basic Workforce Skills | REL-ALL-0-CR | Conflict Resolution | 0.5 | This course presents techniques essential to handling conflict in the workplace. |

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| Basic Workforce Skills | REL-ALL-0-EFFCOM | Effective Communication | 0.25 | This course will help you to communicate clearly, concisely, and professionally. You'll increase understanding between you and your coworkers by learning what to say, how to say it, and the barriers to good communication. |
| Basic Workforce Skills | REL-ALL-0-ETW | Effective Teamwork | 0.5 | The goal of this course is to provide all staff with the essential components of being an effective team member. |
| Basic Workforce Skills | REL-ALL-0-MAAN | Managing Anger | 0.75 | This course discusses the basic concepts of anger, how it impacts a situation, and what techniques can be used for managing anger in the workplace. |
| Basic Workforce Skills | REL-ALL-0-MPBOUND | Maintaining Professional Boundaries | 0.5 | The goal of this course is to share with general staff in any setting the basics of how to maintain professional boundaries. |
| Basic Workforce Skills | REL-ALL-0-PCSERV | Providing Customer Service | 0.25 | In this course, you will learn and practice ways to communicate respect, attentiveness, and empathy in a variety of situations. The skills you learn in this course are meant to help you in your everyday interactions and in situations when you need to defuse a negative impression and recover a customer relationship. The goal of this course is to educate all staff on the basics of customer service. |
| Basic Workforce Skills | REL-ALL-0-PCSERV-R1 | Providing Customer Service Self-Paced | 0.25 | In this course, you will learn and practice ways to communicate respect, attentiveness, and empathy in a variety of situations. The skills you will learn in this course are meant to help you in your everyday interactions and in situations when you need to defuse a negative impression and recover a customer relationship. The goal of this course is to educate all staff on the basics of customer service. |
| Basic Workforce Skills | REL-ALL-0-PROFW | Effective Workplace Writing | 0.25 | In this course, you'll learn best practices that apply to all forms of professional writing. You'll learn how to organize information, clearly state your purpose, and avoid common errors. |
| Basic Workforce Skills | REL-ALL-0-PSW | Problem Solving in the Workplace | 1 | In this course, you will learn how problems affect the workplace and about the common obstacles to effective problem solving at work. You will also learn how to apply problem solving steps and solve common problems with common solutions. Learning and using these problem solving strategies will reduce the frustration of experiencing the same workplace problems over and over. You will also be better equipped to deal with these issues. |

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| Basic Workforce Skills | REL-ALL-0-WSU | Workplace Substance Use | 2 | The goal of this course is to provide managers and leaders with an understanding of the competencies needed to identify and manage employees with substance use issues. |
| Basic Workforce Skills | REL-ALL-0-WWDP | Working with Difficult People | 0.25 | In this course, you'll learn strategies to calmly address misunderstandings before they blow up. Professional relationships can improve when you know how to deal with differences, communicate clearly, and listen respectfully. |
| Basic Workforce Skills | REL-BHC-0-ISCPF | Importance of Self-Care for Frontline Professionals | 1.5 | The goal of this course is to provide addictions, behavioral health counseling, marriage and family therapy, nursing, nutrition and dietetics, occupational therapy, physical therapy, psychology, social work, and speech-language and pathology/audiology professionals in healthcare settings with practical information on effective self-care strategies to use in times of prolonged stress, such as during a public health crisis. |
| Basic Workforce Skills | REL-PAC-0-ADRP | Advance Directives from a Regulatory Perspective | 0.25 | The content in this course is applicable to nursing and social services staff in all healthcare settings. |
| Compliance & Safety | REL-ACU-0-OT25 | Preventing Unintentional Childhood Injury | 1 | This module describes the prevalence and common causes of unintentional injury and the role of occupational therapy in injury prevention. |
| Compliance & Safety | REL-ALL-0-AAD | About Advance Directives | 0.5 | The goal of this course is to inform all healthcare staff about the basics of advance directives. |
| Compliance & Safety | REL-ALL-0-ABBIO | About Bioterrorism | 0.25 | The goal of this course is to provide all staff with an overview of bioterrorism. |
| Compliance & Safety | REL-ALL-0-BBH | Beyond the Basics of HIV | 1 | This course provides a detailed review of HIV infection and its progression to AIDS, its effects on an individual's cellular function, and epidemiological aspects of prevalence and incidence. It also discusses basic prevention strategies, identifies high-risk behaviors requiring periodic HIV testing, beneficial pre and post-HIV test counseling, and the use of antiretroviral medications for the treatment of HIV. |
| Compliance & Safety | REL-ALL-0-BCORPC | Basics of Corporate Compliance | 0.5 | The goal of this course is to help staff recognize and report unlawful and unethical behavior. |
| Compliance & Safety | REL-ALL-0-BDD | Basics of Defensive Driving | 0.5 | The goal of this educational program is to provide all staff with knowledge of defensive driving techniques. |

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| Compliance & Safety | REL-ALL-0-BETHDM | The Basics of Ethical Decision Making | 0.5 | This course provides you with some basic tools and concepts for ethical decision making in the workplace. It is not intended to replace guidelines established by your organization or professional association. You should know your organization's ethics code and refer to it whenever you make an ethical decision. |
| Compliance & Safety | REL-ALL-0-BINW | Bullying in the Workplace | 0.25 | The goal of this course is to educate all employees on how to recognize, respond to, and prevent bullying. |
| Compliance & Safety | REL-ALL-0-BPPE | Basics of Personal Protective Equipment | 0.5 | The goal of this course is to educate staff in all healthcare settings about personal protective equipment. |
| Compliance & Safety | REL-ALL-0-CDIV | Cultural Competence | 0.5 | This course provides important information about becoming more respectful and culturally competent. |
| Compliance & Safety | REL-ALL-0-DEIHE | Diversity, Equity, and Inclusion for the Healthcare Employee | 1.5 | The goal of this course is to provide healthcare employees with training about Diversity, Equity, and Inclusion (DEI). |
| Compliance & Safety | REL-ALL-0-DVAHP | Domestic Violence Awareness for Healthcare Personnel | 2 | This updated CE module provides information nurses need to increase their understanding of and provide support to people experiencing domestic and intimate partner violence. The goal of this course is to enhance the ability of nurses in various settings to identify and treat people who are victims of domestic violence and abuse. Disclaimer: Images in this course depict violence that has been inflicted on children and adults. They may be disturbing to some learners. |
| Compliance & Safety | REL-ALL-0-DVEOC | Domestic Violence Effects on Children | 1 | The goal of this course is to provide knowledge on the effects domestic violence has on children to professionals in the fields of activities/recreation therapy, behavioral health counseling, nursing, and social work. |
| Compliance & Safety | REL-ALL-0-EPR | Emergency Preparedness Regulations | 1.5 | This course assists learners on how to successfully address key rule components, including the risk assessment and emergency plan, policies and procedures, the communications plan, training and testing, and emergency fuel and generator testing. The goal of this course is to educate administrators and nurses about the key elements for an effective risk assessment. |

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| Compliance & Safety | REL-ALL-0-EROFF | Ergonomics in the Office | 0.25 | The goal of this course is to teach all learners how to set up a computer workstation properly. |
| Compliance & Safety | REL-ALL-0-ESB | Electrical Safety: The Basics | 0.25 | The goal of this course is to teach all staff about potential electrical hazards and how to reduce them. |
| Compliance & Safety | REL-ALL-0-ESSQI | Essentials of Quality Improvement | 0.25 | In this course, you will learn the basic concepts of QI in healthcare. |
| Compliance & Safety | REL-ALL-0-ETHCC | Ethics and Corporate Compliance | 0.5 | The goal of this course is to familiarize general staff in healthcare settings with the most common types of fraudulent and improper conduct. |
| Compliance & Safety | REL-ALL-0-FIRSTAID | First Aid Refresher | 1 | This course will teach you basic first aid strategies so that you can respond effectively to a range of situations, from minor injuries to life-threatening emergencies. |
| Compliance & Safety | REL-ALL-0-HBAS | HIPAA: Basics | 0.5 | The goal of this course is to provide all staff with an overview of the principles of HIPAA. The content of this course is sourced from 45 CFR Parts 160, 162, and 164 (2020) or HIPAA-related resources from the Health and Human Services (HHS) unless otherwise noted. |
| Compliance & Safety | REL-ALL-0-HDDSMEC | HIPAA: Do's and Don'ts of Social Media and Electronic Communication | 0.5 | The goal of this course is to make all employees more aware of how to comply with HIPAA when using electronic communication. |
| Compliance & Safety | REL-ALL-0-HPRR | HIPAA: Privacy Rule | 0.25 | The goal of this course is to provide all staff with knowledge of the HIPAA Privacy Rule. |
| Compliance & Safety | REL-ALL-0-HSECR | HIPAA: Security Rule | 0.5 | The goal of this course is to describe the Security Rule and ways you can prevent breaches. |
| Compliance & Safety | REL-ALL-0-HTAGE | Human Trafficking: A Growing Epidemic | 2 | The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking. |

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| Compliance & Safety | REL-ALL-0-HW | Harassment in the Workplace | 1 | This course is about harassment in the workplace, including sexual harassment and other types of workplace harassment. It looks at the basic skills needed to deal with situations involving harassment. This course will provide information that will help produce a healthy work environment that is free of harassment. It will also help you understand your role if you encounter harassment in the workplace. The content in this course is applicable to all employees. |
| Compliance & Safety | REL-ALL-0-IMICW | Identifying and Managing Impairment in the Workplace | 0.5 | The goal of this course is to provide all staff with an overview of how to recognize impairment and what to do about it. |
| Compliance & Safety | REL-ALL-0-LOTOP | Lockout/Tagout Procedures | 0.25 | The goal of this course is to provide all staff with an overview of lockout/tagout procedures. |
| Compliance & Safety | REL-ALL-0-MBI | Managing Bug Infestations | 0.25 | The goal of this course is to provide all staff with measures to prevent or deal with infestations. |
| Compliance & Safety | REL-ALL-0-MDRO-V2 | Multi-drug Resistant Organisms (MDROs) | 0.5 | Multi-drug Resistant Organisms (MDROs) are a significant challenge to the healthcare industry. The prevention and control of MDROs are an important component to all infection control programs. Therefore, all healthcare workers need to understand the importance of preventing MDROs and strategies to do so. |
| Compliance & Safety | REL-ALL-0-MSTF | Minimizing Trips, Slips, and Falls | 0.25 | The goal of this course is to help all employees minimize trips, slips, and falls. |
| Compliance & Safety | REL-ALL-0-PREBI | Prevention of Back Injuries | 0.75 | This course discusses the basics of back injury prevention. It also discusses proper lifting methods and back strengthening and stretching techniques. |
| Compliance & Safety | REL-ALL-0-PRRA | Preventing, Recognizing, and Reporting Abuse | 0.5 | The goal of this course is to provide direct care professionals in post-acute care with knowledge of preventing, recognizing, and reporting abuse. |
| Compliance & Safety | REL-ALL-0-RCPR | Refresher for CPR | 1 | The goal of this course is to provide all staff with an overview of CPR. |

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| Compliance & Safety | REL-ALL-0-RURCA | The Use of Root Cause Analysis | 0.25 | This course discusses what a root cause analysis is and how to use it. |
| Compliance & Safety | REL-ALL-0-TBH | The Basics of HIV | 0.5 | This course discusses the modes of transmission and risk factors for HIV. It also discusses prevention methods, testing modalities, and reporting requirements. |
| Compliance & Safety | REL-ALL-0-UHT | Understanding Human Trafficking | 1 | The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking. |
| Compliance & Safety | REL-ALL-0-ULAL | Understanding Latex Allergies | 0.25 | This course will teach you about latex allergy, including what it is, how to recognize it, and what to do about it. The goal of this course is to provide all staff with knowledge of latex allergies. |
| Compliance & Safety | REL-ALL-0-UOXS | Using Oxygen Safely | 0.25 | The goal of this course is to teach learners to understand the risks and dangers of supplemental oxygen, and how to properly handle it. |
| Compliance & Safety | REL-ALL-0-UOXS-R1 | Using Oxygen Safely Self-Paced | 0.25 | The goal of this course is to teach learners to understand the risks and dangers of supplemental oxygen, and how to properly handle it. |
| Compliance & Safety | REL-ALL-CFISA-PCIDSS1 | PCI Compliance Security Awareness Training Level I | 1 | Level I training provides employees with a solid understanding of how to properly protect credit card and personal information. This course also teaches a user about basic safe internet use. |
| Compliance & Safety | REL-ALL-CFISA-PCIDSS2 | PCI Compliance Security Awareness Training Level II | 2 | Level II PCI-DSS course includes all Level I lessons and extends employees security awareness training on best practices to protect your workplace. Level II also teaches employees about identity fraud and how human behavior is exploited by cybercriminals. |
| Compliance & Safety | REL-ALL-CFISA-SATL1 | Security Awareness Training Level I | 1 | Level 1 provides an overview of the risk associated to cybercrime and best practices to protect the business from phishing, email threats, and other cybercrimes. |
| Compliance & Safety | REL-ALL-CFISA-SATL2 | Security Awareness Training Level II | 2 | Level II expands on Level I training and provides employees with a more robust cybersecurity awareness training experience. The added lessons help your organization to reduce risk. |
| Compliance & Safety | REL-ALL-HCPRO-DAEH | Diversity for All Employees for Healthcare | 0.25 | This training presentation will explain how you can support diversity in our organization. At the end of the training session, you will be able to identify how we are diverse, understand the challenges and opportunities of workplace diversity, help avoid discrimination, and follow company policy. |

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| Compliance & Safety | REL-ALL-HCPRO-IUBSHI | Interrupting Unconscious Bias for Supervisors in the Healthcare Industry | 0.75 | This course will benefit all managers, supervisors, and workplace leaders who are tasked with recruiting, hiring, and evaluating performance. Building on the concepts and strategies presented in 'Recognizing and Overcoming Unconscious Bias,' this course offers strategies for eliminating unconscious bias from personnel decisions and how to recognize and counteract microaggressions that often stem from unconscious bias. After completing this course, supervisors should be able to identify their own unconscious biases and 'interrupt' them when making critical personnel management decisions. |
| Compliance & Safety | REL-ALL-HCPRO-ROUBESHI | Recognizing and Overcoming Unconscious Bias for Employees and Supervisors in the Healthcare Industry | 0.5 | This course will benefit everyone who interacts with coworkers, customers, or anyone else as part of their job. After completing this course, learners will be able to identify and address their own unconscious biases and take steps to 'interrupt' them when communicating and interacting with others in the workplace. |
| Compliance & Safety | REL-ALL-PL-UTHR | Personalized Learning: Understanding the HIPAA Regulations | 1 | This personalized learning module evaluates the learner's knowledge of the HIPAA regulations and application of its standards in the workplace and provides training based on the learner's knowledge gaps within key areas of HIPAA compliance. |
| Compliance & Safety | REL-BHC-0-AOSUD | An Overview of Substance Use Disorders | 1 | The goal of this course is to provide paraprofessionals and peer support specialists in health and human service settings with information on substance use disorders and evidence-based interventions. |
| Compliance & Safety | REL-BHC-0-DTEBH | Decreasing Medical and Treatment Errors in Behavioral Health | 1 | The goal of this course is to provide education to entry-level professional counselors, marriage and family therapists, alcohol and drug counselors, psychologists, nurses, and social workers working in the health and human services field about types, prevalence, causes, and consequences of medical and treatment errors in the behavioral health setting, as well as how to address them and reduce risk of future errors. |

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| Compliance & Safety | REL-BHC-0-IRBH | Incident Reporting in Behavioral Health | 0.5 | Incident reporting is a critical part of the performance improvement process in every behavioral health and community health facility. While every effort is made to prevent incidents from happening, accidental or unexpected things may occur that must be reported and investigated. It is your obligation to report and examine incidents to prevent future occurrences. Your prompt and accurate reporting is vital to ensuring a safe, risk-free, and secure environment for clients, staff, volunteers, and visitors. |
| Compliance & Safety | REL-BHC-0-IRCAN | Identifying and Responding to Child Abuse and Neglect | 1.5 | This course will teach you about the various types of child abuse and neglect that are currently the most common, and the physical and behavioral warning signs that may accompany different kinds of child maltreatment. You will learn some general guidelines for mandatory reporting and how you can find out the specific reporting requirements of your particular state. |
| Compliance & Safety | REL-BHC-0-LESBHP | Legal and Ethical Standards For Behavioral Health Professionals | 1 | This course is designed to help providers distinguish between standards of care and legal and ethical issues. You will also learn about informed consent, confidentiality, privacy, and use of technology. Finally, this course will address violations of standards of care and concerns regarding malpractice. |
| Compliance & Safety | REL-BHC-0-PECP | Supporting Client Rights for Paraprofessionals in Behavioral Health | 1 | The goal of this course is to provide paraprofessionals in behavioral health settings with information about client rights. |
| Compliance & Safety | REL-BHC-0-SASUDOA | Screening and Assessing for Substance Use Disorders in Older Adults | 1.25 | The goal of this course is to provide professionals in addictions, behavioral health counseling, marriage and family therapy, nursing, psychology, and social work in health and human services settings with current information related to diagnosing and assessing substance use disorders in older adults. |
| Compliance & Safety | REL-CHC-0-BPFIP | Best Practices for Interviewing Patients | 1.25 | This course will discuss how to conduct patient-centered interviews. You will learn interviewing methods to effectively elicit the important details about a patient's reason for presenting to the clinic. Information will also be presented on how to approach challenging situations that arise during patient encounters. |
| Compliance & Safety | REL-PAC-0-ACGC | About Caregiver Conduct | 1 | This course discusses proper employee conduct and professionalism when caring for others. It also discusses how to develop and maintain professional relationships with the individuals you care for. |

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| Compliance & Safety | REL-PAC-0-BPSP | Bloodborne Pathogens and Standard Precautions | 1 | This course engages the learner in the tools and practices for workplace safety, including standard precautions, proper handwashing, the use of personal protective equipment, and the steps to take if one is exposed to a bloodborne pathogen. |
| Compliance & Safety | REL-PAC-0-BWM | Biomedical Waste Management | 0.5 | This course provides guidance for safe work practices while working with or around biomedical waste. It will help you meet the training goals that may be required by regulation or your company! |
| Compliance & Safety | REL-PAC-0-CDOA | Cultural Diversity and the Older Adult | 1.25 | This course aims to help ensure that each person cared for by the learner receives individualized and respectful culturally appropriate care. |
| Compliance & Safety | REL-PAC-0-CPDSB | Caring for a Person with Drug-Seeking Behaviors | 0.07 | This course presents Pro on the Go instruction for how to identify and handle a person with drug seeking behaviors. |
| Compliance & Safety | REL-PAC-0-CTCP | Duties of a Caregiver | 1 | This course covers the basic scope of a caregiver's job including how to preserve your clients' safety and integrity, help with mobility and independence, and how to work within the rules and regulations that govern your job. |
| Compliance & Safety | REL-PAC-0-DES | HIV/AIDS - Diagnosis and Early Stages | 1 | This course follows Manuel as he goes through the HIV/AIDS diagnosis process. Through Manuel's appointments and interactions with the hospital staff, you are given a close look at the early stages of HIV/AIDS. |
| Compliance & Safety | REL-PAC-0-EE | HIV/AIDS - The Elder's Experience | 1 | This course will help you provide care for a client with HIV/AIDS. Elderly clients with HIV/AIDS have special needs and considerations for care. |
| Compliance & Safety | REL-PAC-0-ENCCI | Encouraging Client Independence | 1 | This course discusses methods used for restoring independence using person-centered care. It also discusses the use of assistive devices to help encourage independence. |
| Compliance & Safety | REL-PAC-0-FA1 | First Aid – Part 1 | 1 | The purpose of this course is to provide an overview of basic first aid principles for injury-related emergencies encountered in the community. This course also reviews appropriate safety measures and responses for injuries caused by trauma, thermal factors, and stings or bites. |
| Compliance & Safety | REL-PAC-0-FA2 | First Aid – Part 2 | 1 | The purpose of this course is to provide an overview of basic first aid principles for sudden illness-related emergencies encountered in the community. Appropriate safety measures and responses are reviewed for conditions of the neurological, cardiac, respiratory, gastrointestinal, and endocrine systems, as well as emergency situations involving special populations. |

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| Compliance & Safety | REL-PAC-0-FI | HIV/AIDS - Focusing on the Individual | 1 | This course is an intimate interview with Alora Gale, who was diagnosed with AIDS at the age of 6. In this illustrated interview, Alora Gale candidly discusses her diagnoses, her symptoms, her treatments, and generally how suffering from AIDS has had an impact on her life. |
| Compliance & Safety | REL-PAC-0-FSEP | Fire Safety and Emergency Preparedness | 2 | The purpose of this course is to familiarize the learner with fire safety and emergency preparedness in the community care setting. The course engages learners in learning basic fire safety practices, fire emergency response procedures, equipment use, prevention, and emergency preparedness planning. |
| Compliance & Safety | REL-PAC-0-HABXY | Handling Aggressive Behaviors | 0.5 | The goal of this course is to train staff on steps to prevent and manage aggressive behaviors. |
| Compliance & Safety | REL-PAC-0-ISOCO | Infection Control: Isolation and Cohorting | 0.5 | The goal of this course is to educate nursing professionals in long-term care facilities on the use of isolation and cohorting to help prevent the spread of infections. |
| Compliance & Safety | REL-PAC-0-LAD | The Legal Aspects of Documentation | 1.25 | In this course, you will learn about concepts and rules regarding documentation in the medical record as it relates to negligence, malpractice, and civil litigation. |
| Compliance & Safety | REL-PAC-0-MANEL | Managing Elopement | 0.5 | This course discusses the precautions and interventions to follow to prevent a resident from eloping. It also discusses the process for how to respond if a resident elopes. |
| Compliance & Safety | REL-PAC-0-MMEL | Minimizing Medical Errors | 1 | The purpose of this course is to help you, whether you work in a skilled nursing facility or an assisted living community, recognize error-prone situations and the factors that impact medical errors in an effort to prevent them. |
| Compliance & Safety | REL-PAC-0-ORFE | Obtaining a Restraint-Free Environment | 0.75 | This course discusses the different types of restraints and when restraints are appropriate to use. It also discusses your role in creating a restraint-free environment. |
| Compliance & Safety | REL-PAC-0-PPE | Personal Protective Equipment | 1 | The purpose of this course is to familiarize the learner with personal protective equipment. The different types and proper application of personal protective equipment are discussed. Choosing the correct personal protective equipment for the type of exposure is presented. This course engages the learner in discovering educational resources for commonly used chemicals and tactics for choosing personal protective equipment used in situations where exposure risks are evolving. |

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| Compliance & Safety | REL-PAC-0-PRE | Personal Rights and Ethics | 1 | This course discusses personal rights and ethics that are a vital part of healthcare. It also discusses how to make ethical decisions in healthcare. Without the knowledge of ethics, healthcare workers would have a difficult time determining what is ethically right and wrong. |
| Compliance & Safety | REL-PAC-0-SPBP | Standard Precautions and Bloodborne Pathogens | 1 | The purpose of this course is to familiarize the learner with standard precautions and bloodborne pathogens. Information about bloodborne pathogens, the exposure risks, diseases caused by bloodborne pathogens, and the role of the Occupational Safety and Health Administration are presented. |
| Compliance & Safety | REL-PAC-0-TBPA | Transmission Based Precautions: Airborne | 0.1 | This course presents Pro on the Go instruction for implementing infection control measures to prevent transmission of airborne disease. |
| Compliance & Safety | REL-PAC-0-TBPD | Transmission Based Precautions: Droplet | 0.08 | This module reviews the steps to take to maintain droplet precautions including topics on PPE, transportation, equipment, and placement. |
| Compliance & Safety | REL-PAC-0-TRPC | Transmission Based Precautions: Contact | 0.08 | This module reviews the steps needed to maintain contact precautions including topics on PPE, transportation, equipment, and placement. |
| Compliance & Safety | REL-PAC-0-UAN | Understanding Abuse and Neglect | 0.75 | The goal of this course is to provide direct care workers in post-acute settings with guidance for recognizing, reporting, and preventing abuse. |
| Compliance & Safety | REL-PAC-0-UI | HIV/AIDS - Understanding the Illness | 1 | This course teaches the difference between the virus (HIV) and the disease (AIDS). Keep yourself and your clients safer and healthier by understanding how the virus is spread and what precautions to use to prevent its spread. |
| Compliance & Safety | REL-PAC-0-WHS | Workplace Hazards and Safety | 1 | This course will teach you how to create a safe, comforting environment, and how to keep it free from hazards. |
| Compliance & Safety | REL-PAC-WB-RQAPICF | Recovering Your QAPI and Compliance Focus | 1.25 | The goal of this course is to provide nursing and administrator professionals in hospice with knowledge of how to refocus QAPI and Compliance programs. |
| Compliance & Safety | REL-SRC-0-APM | Accident Prevention and Management | 0.75 | As a caregiver, you have a responsibility to ensure the safest environment possible for the individuals you serve. This course will help you prevent and manage accidents that occur as a result of environmental hazards. |

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| Compliance & Safety | REL-SRC-0-EJA | The Elder Justice Act | 0.5 | Within the Elder Justice Act is a provision that makes certain individuals responsible for reporting any reasonable suspicion of a crime that occurs against persons residing in long-term care facilities as defined under this act and explained in the next section. In this course, you will learn your responsibilities under the Elder Justice Act. |
| Compliance & Safety | REL-SRC-0-ICP | Infection Control and Prevention | 1 | In this module, you will learn about healthcare-associated infections and the steps you can take to prevent them. |
| Compliance & Safety | REL-SRC-0-MRDLICNA | Medical Record Documentation & Legal Information for Certified Nursing Assistants | 1 | This course will offer you guidance on documentation and legal aspects of care. |
| Compliance & Safety | REL-SRC-0-PCNCE | Privacy and Confidentiality for Non-HIPAA Covered Entities | 0.25 | You work for an organization that provides housing and a variety of services to many individuals. As part of your responsibilities, you will come in contact with and need to communicate personal information about those individuals. You are responsible for protecting the privacy and confidentiality of all individuals' personal information. |
| Compliance/Safety-HHS | REL-ALL-0-DEIHE | Diversity, Equity, and Inclusion for the Healthcare Employee | 1.5 | The goal of this course is to provide healthcare employees with training about Diversity, Equity, and Inclusion (DEI). |
| Compliance/Safety-HHS | REL-ALL-0-DLHDE | A Day in the Life of Henry: A Dementia Experience | 0.25 | This course helps learners experience this reality, even briefly, allowing them to understand the importance of their interventions and actions. |
| Compliance/Safety-HHS | REL-ALL-0-ESB | Electrical Safety: The Basics | 0.25 | The goal of this course is to teach all staff about potential electrical hazards and how to reduce them. |
| Compliance/Safety-HHS | REL-ALL-0-HTAGE | Human Trafficking: A Growing Epidemic | 2 | The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking. |
| Compliance/Safety-HHS | REL-ALL-0-UHT | Understanding Human Trafficking | 1 | The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking. |
| Compliance/Safety-HHS | REL-ALL-CFISA-PCIDSS1 | PCI Compliance Security Awareness Training Level I | 1 | Level I training provides employees with a solid understanding of how to properly protect credit card and personal information. This course also teaches a user about basic safe internet use. |
| Compliance/Safety-HHS | REL-ALL-CFISA-PCIDSS2 | PCI Compliance Security Awareness Training Level II | 2 | Level II PCI-DSS course includes all Level I lessons and extends employees security awareness training on best practices to protect your workplace. Level II also teaches employees about identity fraud and how human behavior is exploited by cybercriminals. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|-----------------------|---------------------|---|------|--|
| Compliance/Safety-HHS | REL-ALL-CFISA-SATL1 | Security Awareness Training Level I | 1 | Level 1 provides an overview of the risk associated to cybercrime and best practices to protect the business from phishing, email threats, and other cybercrimes. |
| Compliance/Safety-HHS | REL-ALL-CFISA-SATL2 | Security Awareness Training Level II | 2 | Level II expands on Level I training and provides employees with a more robust cybersecurity awareness training experience. The added lessons help your organization to reduce risk. |
| Compliance/Safety-HHS | REL-BHC-0-BMCE | Building a Multicultural Care Environment | 1.75 | This course examines the factors that may contribute to the underutilization of healthcare services, as well as ways to improve cultural understanding and competency in healthcare treatment. More specifically, this course covers the significance of cultural diversity, demographics, as well as individual and cultural diversity factors. The information in this training proposes some helpful conceptual frameworks for embracing cultural considerations in healthcare. |
| Compliance/Safety-HHS | REL-BHC-0-BPDTTP | Best Practices for Documenting the Treatment Planning Process | 1.5 | The goal of this course is to provide professionals in addictions, behavioral health counseling, case management, care management, marriage and family therapy, psychology, social work, and nurses in a health and human services setting with current strategies and recommendations for effective and person-centered treatment planning documentation. |
| Compliance/Safety-HHS | REL-BHC-0-CRCP | Cultural Responsiveness in Clinical Practice | 1.5 | This training introduces you to several models to enhance your communication with individuals from a range of diverse backgrounds. You will also learn about cultural barriers to treatment, several health belief systems, and factors to consider in a culturally responsive assessment. It is worth noting that culture is always at play, regardless of the healthcare provider's capacity to recognize and/or respond to it appropriately. |
| Compliance/Safety-HHS | REL-BHC-0-DEIAIMC | DEI: An Introduction to Multicultural Care | 1 | The goal of this course is to help Addictions, Behavioral Health Counseling, Case Management/Care Management, Marriage and Family Therapy, Non-Licensed Direct Care, Nursing, Psychology, and Social Work Professionals in health and human services settings understand the importance of providing multicultural care. |
| Compliance/Safety-HHS | REL-BHC-0-DTEBH | Decreasing Medical and Treatment Errors in Behavioral Health | 1 | The goal of this course is to provide education to entry-level professional counselors, marriage and family therapists, alcohol and drug counselors, psychologists, nurses, and social workers working in the health and human services field about types, prevalence, causes, and consequences of medical and treatment errors in the behavioral health setting, as well as how to address them and reduce risk of future errors. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|-----------------------|-----------------|---|------|---|
| Compliance/Safety-HHS | REL-BHC-0-IAADA | Identifying and Addressing Older and Dependent Adult Abuse | 1.25 | This type of abuse has a significant impact on the adult victim's health, safety, emotional well-being, and ability to engage in daily life. The first step to addressing the problem is to heighten awareness of abuse of dependent and older individuals, in particular among those who serve them or have frequent contact with them. Individuals working with dependent and older adults must be knowledgeable about the common types of abuse perpetrated against these adults. They should also be familiar with the responsibilities related to reporting suspected or known dependent adult abuse or elder abuse. |
| Compliance/Safety-HHS | REL-BHC-0-IAADA | Identifying and Addressing Older and Dependent Adult Abuse | 1.25 | Individuals working with dependent and older adults must be knowledgeable about the common types of abuse perpetrated against these adults. They should also be familiar with the responsibilities related to reporting suspected or known dependent adult abuse or elder abuse. |
| Compliance/Safety-HHS | REL-BHC-0-IOAMC | Individual and Organizational Approaches to Multicultural Care | 1.25 | This course presents an overview of multicultural care and service delivery. You will be guided through the national standards in the United States for working with individuals from diverse backgrounds and cultures, along with key concepts that relate to your role in the alleviation of health disparities. |
| Compliance/Safety-HHS | REL-BHC-0-IRBH | Incident Reporting in Behavioral Health | 0.5 | Incident reporting is a critical part of the performance improvement process in every behavioral health and community health facility. While every effort is made to prevent incidents from happening, accidental or unexpected things may occur that must be reported and investigated. It is your obligation to report and examine incidents to prevent future occurrences. Your prompt and accurate reporting is vital to ensuring a safe, risk-free, and secure environment for clients, staff, volunteers, and visitors. |
| Compliance/Safety-HHS | REL-BHC-0-IRCAN | Identifying and Responding to Child Abuse and Neglect | 1.5 | This course will teach you about the various types of child abuse and neglect that are currently the most common, and the physical and behavioral warning signs that may accompany different kinds of child maltreatment. You will learn some general guidelines for mandatory reporting and how you can find out the specific reporting requirements of your particular state. |
| Compliance/Safety-HHS | REL-BHC-0-PECP | Supporting Client Rights for Paraprofessionals in Behavioral Health | 1 | The goal of this course is to provide paraprofessionals in behavioral health settings with information about client rights. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|-----------------------|--------------------|--|------|---|
| Compliance/Safety-HHS | REL-BHC-0-PIRAN | Preventing, Identifying, and Responding to Abuse and Neglect | 1 | The goal of this course is to provide general staff in health and human services settings with skills for recognizing and responding to abuse and neglect. |
| Compliance/Safety-HHS | REL-CHC-0-BPFIP | Best Practices for Interviewing Patients | 1.25 | This course will discuss how to conduct patient-centered interviews. You will learn interviewing methods to effectively elicit the important details about a patient's reason for presenting to the clinic. Information will also be presented on how to approach challenging situations that arise during patient encounters. |
| Compliance/Safety-HHS | REL-HHS-0-QI | Quality Assurance and Performance Improvement for Direct Care Professionals | 1 | This course is designed to provide you with an overview of quality improvement, including what it is and how it is best implemented. You will learn relevant aspects of how quality improvement not only impacts your job, but also your clinic or agency's performance. The information in this training will provide you with an overview of several quality improvement models, as well as detailed and specific examples that demonstrate these models in action. |
| Compliance/Safety-HHS | REL-HHS-0-SBIRT-V2 | SBIRT: Screening and Interventions for Individuals with Substance Use Issues | 1.25 | This course will discuss the core components of the Screening, Brief Intervention, and Referral to Treatment model, the most common screening tools used, and how the basic philosophy, principles, and techniques of motivational interviewing and stages of change apply to SBIRT. |
| Compliance/Safety-HHS | REL-HHS-0-SF-V2 | Safety In The Field | 2.5 | This course is appropriate for all staff who make routine home or other field location healthcare visits to persons in community settings. NOTE: While this course uses terms such as healthcare, worker, and site visit throughout, it is intended for a variety of settings and healthcare workers. |
| Compliance/Safety-HHS | REL-IDD-0-IIIDD | Incident Investigations in IDD | 1 | In this course, you will learn about why it is so important to investigate incidents. You will learn about your role in the investigation and how you can ensure investigations are effective and meaningful. |
| Compliance/Safety-HHS | REL-PI-0-P46 | Medicare and Medicaid Fraud and Abuse Prevention | 2 | Welcome to the Medicare and Medicaid Fraud and Abuse Prevention learning module, presented by Relias! The sections in this module explain Medicare and Medicaid fraud and abuse prevention, detection, recovery, and reporting. The materials are designed for information givers/trainers who are familiar with the Medicare program and would like to have prepared information for their presentations. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|-----------------------|-----------------------|--|------|--|
| Compliance/Safety-HHS | REL-SRC-0-FSF | Food Safety Fundamentals | 1 | The purpose of this course is to teach you about foodborne illness and disease, why it is important to wash your hands effectively, and how to keep the food service area around you clean and sanitary. |
| Employee Wellness | REL-ALL-0-ALCUSE-V2 | Employee Wellness - Alcohol Use: How Much Is Too Much? | 0.25 | This course presents information about low- and high-risk patterns of alcohol consumption and what they look like. |
| Employee Wellness | REL-ALL-0-DOH-V2 | Employee Wellness - Dental and Oral Health | 0.25 | This course is a reminder that your investment today in dental and oral hygiene will pay off in the long run! |
| Employee Wellness | REL-ALL-0-DPREV-V2 | Employee Wellness - Diabetes Prevention | 0.25 | This course looks at common symptoms and complications, as well as everyday changes you can make to reduce your risk of developing type 2 diabetes. |
| Employee Wellness | REL-ALL-0-EINTELFT-V2 | Employee Wellness - Emotional Intelligence: Feeling & Thinking | 0.25 | This module will explain a little bit about how emotions work in the brain and how developing your EQ can improve your quality of life. |
| Employee Wellness | REL-ALL-0-EWCSE | Employee Wellness: Caregiving Side Effects | 0.25 | The goal of this course is to provide all staff with an overview of caregiving side effects. |
| Employee Wellness | REL-ALL-0-EWEA | Employee Wellness: Emotional Awareness | 0.25 | In this course, you'll learn about developing emotional awareness, which is the foundation of emotional intelligence. |
| Employee Wellness | REL-ALL-0-EWMS | Employee Wellness: Managing Stress | 0.25 | The goal of this course is to teach employees how to identify triggers and develop a personal stress management plan. |
| Employee Wellness | REL-ALL-0-EWMT | Employee Wellness: Managing Time | 0.25 | The goal of this course is to provide all staff with basic time management skills. |
| Employee Wellness | REL-ALL-0-EWSCFP | Employee Wellness: Self-Care for Frontline Professionals | 0.25 | The goal of this course is to provide staff working in healthcare settings with information about self-care and strategies they can use for self-care during crisis situations. |
| Employee Wellness | REL-ALL-0-HDPREV-V2 | Employee Wellness - Heart Disease Prevention | 0.25 | This course will help you identify positive heart health practices and apply them in your own life. |
| Employee Wellness | REL-ALL-0-HEB-V2 | Employee Wellness - Healthy Eating on a Budget | 0.25 | The idea of healthy living is prevalent in our current society. This course will help you understand how to make the best choices and implement them into the daily life. |
| Employee Wellness | REL-ALL-0-HS-V2 | Employee Wellness - Healthy Sleep | 0.25 | This course explains why sleep is important and how to improve your quality of sleep. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|-------------------|----------------------|--|------|---|
| Employee Wellness | REL-ALL-0-IPF-V2 | Employee Wellness - Importance of Physical Fitness | 0.25 | This course looks at how you can incorporate fitness activities into your everyday life. You may be surprised how easy it is, and we think you'll agree the rewards are pretty great! |
| Employee Wellness | REL-ALL-0-MF-V2 | Employee Wellness - Making the Most of Your Memory | 0.25 | Through this course you will be empowered with strategies to enhance and sustain your memory functioning for optimal performance. |
| Employee Wellness | REL-ALL-0-SMCESS-V2 | Employee Wellness - Smoking Cessation: Ready, Set, Quit! | 0.25 | Quitting is hard, yet people quit for good all the time. One thing that can improve your chances of quitting smoking for good is to make a plan. When you make a plan, you prepare yourself as well as you can for the temporary discomfort of nicotine withdrawal. You put tools and ideas in place to get through it-and quit for good! |
| Employee Wellness | REL-ALL-0-SUPD-V2 | Employee Wellness - Safe Use of Prescription Medications: Part 1 | 0.25 | This course will help you locate and interpret the instructions given to you with a prescription medication, including how much and how long you should take it and any potential side effects or complications. |
| Employee Wellness | REL-ALL-0-WGTMGMT-V2 | Employee Wellness - Weight Management | 0.25 | Are you concerned about your weight? That can be a good thing! Making small changes over time to healthy eating habits has positive effects on your daily activities, mood, and your overall health as you age. This course is not intended to replace individual medical advice. Contact a registered dietitian or nutritionist for personalized weight management strategies. |
| Employee Wellness | REL-ALL-0-WLBAL-V2 | Employee Wellness - Work-Life Balance | 0.25 | Today's fast-paced workplace along with the 24/7 nature of the digital age has resulted in a common experience: A lack of work/life balance. This course will explore the factors causing imbalance between work and home and teach you how to make changes in both areas to restore balance |
| HR/Legal | REL-ALL-0-AAITW | Affirmative Action in the Workplace | 0.5 | Affirmative action refers to a set of practices designed to correct the trends created by past discrimination. It is important for you to understand what affirmative action is and how it may apply to you and your organization. This course has been prepared with these objectives in mind. |
| HR/Legal | REL-ALL-0-CEFFEL | Concepts of Effective eLearning | 0.5 | The goal of this course is to provide staff with the basic concepts of eLearning. |
| HR/Legal | REL-ALL-0-DFM | Documentation for Managers | 0.5 | This course discusses when and what people managers should document. It also discusses documentation best practices. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|--|---------------------|--|-----|---|
| HR/Legal | REL-ALL-0-FMLAS | FMLA for Supervisors | 1 | The goal of this educational program is to provide administrators and human resource professionals with knowledge of FMLA. |
| HR/Legal | REL-ALL-0-FS | FLSA for Supervisors | 1 | This course will introduce you to key provisions of the FLSA through a combination of easy-to-read summaries and skill-building activities that highlight how the law applies in scenarios you may encounter at work. |
| HR/Legal | REL-ALL-0-MANHR | Management of Human Resources | 1.5 | The goal of this course is to provide HR professionals and managers with an overview of HR responsibilities. |
| HR/Legal | REL-ALL-0-WDWSNK | Workplace Discrimination: What Supervisors Need to Know | 1 | The federal laws are very specific about the ways in which you, as an employer, are expected to select, promote, and accommodate your employees. You can be held liable for discrimination whether or not you intentionally discriminated against your employee, so it is imperative that you understand the federal laws prohibiting discrimination. |
| HR/Legal | REL-RCC-ICD10-CDREC | Coding Done Right: Ethics of Coding | 0.5 | The goal of this course is to provide the professional coder with an understanding of ethical coding. |
| Leadership and Management Fundamentals | REL-ALL-0-CMLC | Change Management: Leading Change | 1 | The goal of this course is to provide managers and supervisors with strategies for planning and implementing change, as well as for guiding their team through the change process. |
| Leadership and Management Fundamentals | REL-ALL-0-CMNC | Change Management: Navigating Change | 0.5 | The goal of this course is to provide managers and supervisors with an understanding of the common reasons for resistance to change and learn ways to counteract it. |
| Leadership and Management Fundamentals | REL-ALL-0-CR | Conflict Resolution | 0.5 | This course presents techniques essential to handling conflict in the workplace. |
| Leadership and Management Fundamentals | REL-ALL-0-ECCE | Essentials of Communication: Communication Effectiveness | 1 | This course will use a blend of experiential exercises, instructive information, and self-study to provide the tips, tools, and techniques you need to increase your effectiveness. |
| Leadership and Management Fundamentals | REL-ALL-0-ECEL | Essentials of Communication: Effective Listening | 1 | In this course, you will learn the consequences of not listening effectively and how adapting the techniques of active listening will benefit you. |
| Leadership and Management Fundamentals | REL-ALL-0-ECNC | Essentials of Communication: Navigating Conversations | 1 | In this course, you will examine four types of conversations managers face in the workplace and learn how to manage each one effectively. This course will use a blend of experiential exercises, instructive information, and self-study to provide tips, tools, and techniques you need to increase your effectiveness. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|--|------------------|---|------|---|
| Leadership and Management Fundamentals | REL-ALL-0-ECWSNK | Effective Communication: What Supervisors Need to Know | 1 | This course prepares you to better work beside people and in situations on a professional level through effective communication. |
| Leadership and Management Fundamentals | REL-ALL-0-EFFCOM | Effective Communication | 0.25 | This course will help you to communicate clearly, concisely, and professionally. You'll increase understanding between you and your coworkers by learning what to say, how to say it, and the barriers to good communication. |
| Leadership and Management Fundamentals | REL-ALL-0-ETW | Effective Teamwork | 0.5 | The goal of this course is to provide all staff with the essential components of being an effective team member. |
| Leadership and Management Fundamentals | REL-ALL-0-FMEL | Fundamentals of Management: The Emerging Leader | 0.5 | The goal of this course is to provide supervisors and managers with current best practices for the emerging leader. |
| Leadership and Management Fundamentals | REL-ALL-0-FML | Fundamentals of Management vs. Leadership | 1 | The goal of this course is to provide managers and leaders with leadership tools and methods. |
| Leadership and Management Fundamentals | REL-ALL-0-FMSSS | Fundamentals of Management: Setting the Stage for Success | 0.5 | The goal of this course is to provide managers and supervisors with fundamental skills for building relationships with their team. |
| Leadership and Management Fundamentals | REL-ALL-0-FMWW | Fundamentals of Management: Winning at Work | 0.5 | The goal of this course is to provide supervisors and managers with techniques to strengthen their role as a manager and win at work. |
| Leadership and Management Fundamentals | REL-ALL-0-HPTAE | High Performing Teams: Achieving Excellence | 1 | In this course, you will explore the importance of identifying team dynamics associated with assessment and motivation that can help or hinder your teams success. You will also learn some practical actions for facilitating emotional buy-in and commitment to achieving greater team results. |
| Leadership and Management Fundamentals | REL-ALL-0-HRLT | Human Resources for the Leadership Team | 1.5 | The goal of this course is to provide leadership with an overview of major antidiscrimination labor laws and safety regulations. |
| Leadership and Management Fundamentals | REL-ALL-0-IEE | Improving Employee Engagement | 1 | The goal of this course is to provide nurses, administrators, and HR professionals in healthcare settings with strategies to improve employee engagement. |
| Leadership and Management Fundamentals | REL-ALL-0-IIT | Introduction to Interviewing Techniques | 1 | This course will help you achieve the 2 main goals of a job interview: selecting the right applicants and presenting your organization as a desirable place to work to the top candidates in the market. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|--|---------------------|--|------|--|
| Leadership and Management Fundamentals | REL-ALL-0-ITB | Introduction to Team Building | 0.5 | Knowing how to work in teams is essential for success in most jobs. Organizations rely on teams to solve problems and complete complex tasks. In addition, team membership creates opportunities to gain skills needed to be successful. |
| Leadership and Management Fundamentals | REL-ALL-0-LFLC | Leadership Fundamentals: Leading as a Coach | 1 | In this course, you will gain an understanding of what it means to take a coaching approach and learn the fundamental skills to work with individuals on your team in a trust-based environment. |
| Leadership and Management Fundamentals | REL-ALL-0-LFRL | Leadership Fundamentals: Relationship-Centric Leadership | 1 | In this course, you will meet two different managers and evaluate the results of their autocratic and servant leadership styles. By understanding these leadership styles and their impact, you are better able to bring these learnings to life in your work as a leader. You will also be provided with a Servant-Leader Toolkit with actionable components you can build on. The Toolkit includes best practices, leadership soft skills, and the top 9 characteristics of servant leaders. |
| Leadership and Management Fundamentals | REL-ALL-0-MAAN | Managing Anger | 0.75 | This course discusses the basic concepts of anger, how it impacts a situation, and what techniques can be used for managing anger in the workplace. |
| Leadership and Management Fundamentals | REL-ALL-0-MAAN | Managing Anger | 0.75 | This course discusses the basic concepts of anger, how it impacts a situation, and what techniques can be used for managing anger in the workplace. |
| Leadership and Management Fundamentals | REL-ALL-0-MIMPP | Motivating for Improved Performance | 0.5 | The goal of this course is to provide leaders and manager with an overview of how to motivate improved performance. |
| Leadership and Management Fundamentals | REL-ALL-0-MPBOUND | Maintaining Professional Boundaries | 0.5 | The goal of this course is to share with general staff in any setting the basics of how to maintain professional boundaries. |
| Leadership and Management Fundamentals | REL-ALL-0-NEMOOC | New Employee Onboarding and Organizational Culture | 0.5 | The goal of this course is to provide administrators and Human Resources professionals with an overview of the importance of onboarding. |
| Leadership and Management Fundamentals | REL-ALL-0-PCSERV | Providing Customer Service | 0.25 | The goal of this course is to educate all staff on the basics of customer service. |
| Leadership and Management Fundamentals | REL-ALL-0-PCSERV-R1 | Providing Customer Service Self-Paced | 0.25 | The goal of this course is to educate all staff on the basics of customer service. |
| Leadership and Management Fundamentals | REL-ALL-0-PROFW | Effective Workplace Writing | 0.25 | In this course, you'll learn best practices that apply to all forms of professional writing. You'll learn how to organize information, clearly state your purpose, and avoid common errors. |
| Leadership and Management Fundamentals | REL-ALL-0-SSKTB | Supervisory Skills: The Basics | 0.5 | This course discusses the basic tools needed for supervisors and managers to be successful in their roles. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|--|-------------------|--|------|---|
| Leadership and Management Fundamentals | REL-ALL-0-TRANSUP | The Transition to Supervisor | 1 | This course is designed to prepare you for a smooth initial transition to your new position of leadership. It will cover the basics of changing relationships and how to handle difficulties along the way. |
| Leadership and Management Fundamentals | REL-ALL-0-WWDP | Working with Difficult People | 0.25 | In this course, you'll learn strategies to calmly address misunderstandings before they blow up. Professional relationships can improve when you know how to deal with differences, communicate clearly, and listen respectfully. |
| Leadership and Management Fundamentals | REL-BHC-0-ISCPF | Importance of Self-Care for Frontline Professionals | 1.5 | The goal of this course is to provide addictions, behavioral health counseling, marriage and family therapy, nursing, nutrition and dietetics, occupational therapy, physical therapy, psychology, social work, and speech-language and pathology/audiology professionals in healthcare settings with practical information on effective self-care strategies to use in times of prolonged stress, such as during a public health crisis. |
| Leadership and Management Fundamentals | REL-IDD-0-RALBMG | The Role of Agency Leadership in Board Management and Governance | 1 | The goal of this course is to provide managers and leaders in IDD settings with an overview of working with a board of directors. |
| OSHA Requirements | REL-ACU-0-SEIID | CIC: Surveillance and Epidemiologic Investigation of Infectious Diseases | 1 | The goal of this course is to provide an overview of the design of surveillance systems, analysis of data, and outbreak investigation. |
| OSHA Requirements | REL-ALL-0-ABBIO | About Bioterrorism | 0.25 | The goal of this course is to provide all staff with an overview of bioterrorism. |
| OSHA Requirements | REL-ALL-0-ATCOVID | All Things COVID-19 | 0.25 | The goal of this course is to educate general staff in all healthcare settings about COVID-19. |
| OSHA Requirements | REL-ALL-0-BHH | Basics of Hand Hygiene | 0.25 | The goal of this course is to instruct all employees about when hand hygiene is necessary as well as the correct procedure for hand washing and the use of alcohol-based hand rubs. |
| OSHA Requirements | REL-ALL-0-BIOTER | Bioterrorism | 0.5 | In this course you will learn how to prepare for and respond to bioterrorism in the workplace. This course is appropriate for all staff in any agency. |
| OSHA Requirements | REL-ALL-0-BPPE | Basics of Personal Protective Equipment | 0.5 | The goal of this course is to educate staff in all healthcare settings about personal protective equipment. |
| OSHA Requirements | REL-ALL-0-BWS | The Basics of Workplace Safety | 0.25 | The goal of this course is to discuss common hazards and steps that you as an employee can take to ensure a safe working environment for everyone. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|-------------------|----------------------|---|------|---|
| OSHA Requirements | REL-ALL-0-CONFSP | OSHA: Confined Space | 0.25 | This course teaches employees who work in confined spaces how to recognize and evaluate potential confined space hazards. A clear understanding of the dangers confined spaces may present can prevent injury and even death. |
| OSHA Requirements | REL-ALL-0-CPTRF | Safe Transfers | 0.25 | This course focuses on the safe and effective methods to transfer individuals. Throughout the course, you'll be asked to make decisions regarding the appropriate assistive devices and the proper lifting techniques. |
| OSHA Requirements | REL-ALL-0-CVWYNK | COVID-19 Vaccines: What You Need to Know! | 0.25 | The goal of this course is to educate general healthcare staff in all healthcare settings with important information about COVID-19 vaccines. |
| OSHA Requirements | REL-ALL-0-DVRP | Domestic Violence: Recognizing and Preventing | 1 | This course discusses information on recognizing and responding to domestic violence. It also discusses strategies you can use to report and even prevent it. |
| OSHA Requirements | REL-ALL-0-EROFF | Ergonomics in the Office | 0.25 | The goal of this course is to teach all learners how to set up a computer workstation properly. |
| OSHA Requirements | REL-ALL-0-ESB | Electrical Safety: The Basics | 0.25 | The goal of this course is to teach all staff about potential electrical hazards and how to reduce them. |
| OSHA Requirements | REL-ALL-0-FSBASIC-V2 | Fire Safety: The Basics | 0.5 | The goal of this course is to provide all employees with easy-to-remember steps and information about responding to and preventing fires. |
| OSHA Requirements | REL-ALL-0-HCSDSL | Hazardous Chemicals: SDS and Labels | 0.5 | The goal of this course is to provide all staff with a review of hazardous chemical labels, pictograms, and Safety Data Sheets (SDSs). |
| OSHA Requirements | REL-ALL-0-HCTESS | Hazardous Chemicals: The Essentials | 0.5 | The goal of this course is to provide all staff with an overview of how to work safely with hazardous materials and what to do in the event of a hazardous chemical spill. |
| OSHA Requirements | REL-ALL-0-ICBC | Infection Control: Basic Concepts | 0.25 | The goal of this course is to provide staff in all healthcare settings with the basics of infection control. |
| OSHA Requirements | REL-ALL-0-IFEP | Infection Control: Essential Principles | 0.5 | The goal of this course is to provide all staff in healthcare settings with knowledge about infection control and prevention, the basics of how diseases are transmitted, and types of precautions to prevent illnesses such as influenza and tuberculosis. |
| OSHA Requirements | REL-ALL-0-INFVAC | Influenza Vaccination | 0.5 | The goal of this course is to provide all staff with the basics of flu prevention, symptoms, and treatment strategies. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|-------------------|-------------------|---|------|---|
| OSHA Requirements | REL-ALL-0-LADSFTY | Ladder Safety | 0.25 | Sometimes you are required to perform certain job tasks that may involve the use of ladders. By following best practices and taking some basic precautions, you can help prevent ladder injuries. |
| OSHA Requirements | REL-ALL-0-LOTOP | Lockout/Tagout Procedures | 0.25 | The goal of this course is to provide all staff with an overview of lockout/tagout procedures. |
| OSHA Requirements | REL-ALL-0-MSTF | Minimizing Trips, Slips, and Falls | 0.25 | The goal of this course is to help all employees minimize trips, slips, and falls. |
| OSHA Requirements | REL-ALL-0-NDWEEHC | Natural Disasters and Workplace Emergencies: Heat and Cold Stress | 0.5 | The goal of this course is to provide all staff with an overview of both hot and cold environments, the human response, and how to live and work safely in these conditions. |
| OSHA Requirements | REL-ALL-0-NDWEET | Natural Disasters and Workplace Emergencies: Earthquakes and Tsunamis | 0.5 | The goal of this course is to provide all staff with a basic overview of earthquakes and tsunamis. |
| OSHA Requirements | REL-ALL-0-NDWEFLL | Natural Disasters and Workplace Emergencies: Flooding and Landslides | 0.5 | The goal of this course is to provide employees with a foundation for staying safe during flooding and landslides. |
| OSHA Requirements | REL-ALL-0-NDWEH | Natural Disasters and Workplace Emergencies: Hurricanes | 0.5 | The goal of this course is to provide the learner with safety considerations for use in hurricane-prone regions. |
| OSHA Requirements | REL-ALL-0-NDWEO | Natural Disasters and Workplace Emergencies: An Overview | 0.5 | This course will provide you with important content that you can use to help keep yourself and others safe during emergencies and disasters in the workplace. |
| OSHA Requirements | REL-ALL-0-NDWET | Natural Disasters and Workplace Emergencies: Tornadoes | 0.5 | The goal of this course is to provide staff with a foundation for staying safe during a tornado. |
| OSHA Requirements | REL-ALL-0-OSHAFT | OSHA Fit Testing | 0.25 | This course discusses fit testing and how to use and perform a seal check for a particulate respirator. |
| OSHA Requirements | REL-ALL-0-PANIP | Pandemic Influenza Preparation | 1 | This course will introduce you to the influenza pandemic response and its three stages of preparation, response, and recovery. You will learn about the basic elements of a pandemic influenza plan and the steps needed to implement this plan when responding to pandemic levels of influenza in the community. |
| OSHA Requirements | REL-ALL-0-PREBI | Prevention of Back Injuries | 0.75 | This course discusses the basics of back injury prevention. It also discusses proper lifting methods and back strengthening and stretching techniques. |
| OSHA Requirements | REL-ALL-0-PSTF-R1 | Minimizing Trips, Slips, and Falls Self-Paced | 0.25 | The goal of this course is to help all employees minimize trips, slips, and falls. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|-------------------|-------------------|---|------|---|
| OSHA Requirements | REL-ALL-0-SIPR | Sharps Injury Prevention and Response | 0.5 | In this course, you will learn about types of sharps, what to do if you experience a sharps injury and how you can prevent injury caused by sharps. You will encounter several scenarios where you will apply your knowledge of sharps and how to prevent sharps injury. |
| OSHA Requirements | REL-ALL-0-SUW | Substance Use in the Workplace | 1 | This course describes what substance use disorders are and what signs might suggest someone is using substances. It explains the impact of substance use in the workplace. It also gives an overview of how you can get help if you or your coworker has a problem with substance use. The goal of this educational program is to provide general staff in all healthcare settings with information to identify and address substance use in the workplace. |
| OSHA Requirements | REL-ALL-0-TUBBAS | Tuberculosis Basics | 0.5 | The goal of this course is to provide all healthcare providers with a basic understanding of tuberculosis. |
| OSHA Requirements | REL-ALL-0-UBBPATH | Understanding Bloodborne Pathogens | 0.75 | This course aligns with OSHA's Bloodborne Pathogen Standard. |
| OSHA Requirements | REL-ALL-0-UWRKVLN | Understanding Workplace Violence | 0.5 | In this course, you will learn how to spot, prevent, and respond to workplace violence. |
| OSHA Requirements | REL-ALL-0-WSRETS | OSHA Workplace Safety Rules – COVID-19 Emergency Temporary Standard | 0.25 | The goal of this course is to provide an overview of the OSHA COVID-19 Emergency Temporary Standard for all healthcare administrators and managers. |
| OSHA Requirements | REL-CV-0-FSEP | Fire Safety Evacuation Procedures Skills Checklist | 0 | The following table lists the steps that are expected of you should it be necessary to evacuate individuals from your place of work. The table also provides rationales that explain why you perform some of these steps. Disclaimer: The use of this content is for educational purposes only and should only be used as a guide. |
| OSHA Requirements | REL-CV-0-FSTB | Fire Safety | 0.5 | This course corresponds to the Federal regulations F454, F517, F518; while information is related to the aforementioned tags, individual facilities/buildings will still need to add organization specific information regarding evacuation and emergency procedures. |
| OSHA Requirements | REL-PAC-0-OTB | Overview of Tuberculosis | 1 | The goal of this course is to teach professional nurses in the post-acute care setting about tuberculosis. |

Available Courses

| Category Name | Module Code | Module Name | Hrs | Brief Module Description |
|---|--------------------|--|-----|---|
| OSHA Requirements | REL-PAC-0-REI | Responding to Employee Incidents | 1 | The key to reducing incidents and injuries in your organization is to prevent incidents from happening. To prevent incidents, you must understand what causes them. A thorough incident investigation aims to reveal causation and suggestions for the implementation of preventive measures. This course will also help you to understand the significant role you play in incident investigation and prevention. The application of this information to the workplace allows you to prevent future incidents. |
| OSHA Requirements | REL-PAC-0-STFP | Slips, Trips, and Falls Prevention | 0.5 | It takes a team effort to have an eye out for potential hazards and then to ACT to remove them. This course is designed to help you get engaged in preventing slips, trips, and falls within your community. |
| OSHA Requirements | REL-PAC-0-TBPA | Transmission Based Precautions: Airborne | 0.1 | This course presents Pro on the Go instruction for implementing infection control measures to prevent transmission of airborne disease. |
| OSHA Requirements | REL-SRC-0-TBP | Transmission-Based Precautions | 0.5 | This course presents the principles of transmission-based precautions and strategies to apply them in daily practice. It differentiates between transmission-based precautions and standard precautions, and identifies when and how to implement the appropriate precautions. |
| Workforce Skills - Supervision and Management | REL-ALL-0-WSU | Workplace Substance Use | 2 | The goal of this course is to provide managers and leaders with an understanding of the competencies needed to identify and manage employees with substance use issues. |
| Workforce Skills and Development | REL-ALL-0-PSW | Problem Solving in the Workplace | 1 | In this course, you will learn how problems affect the workplace and about the common obstacles to effective problem solving at work. You will also learn how to apply problem solving steps and solve common problems with common solutions. Learning and using these problem solving strategies will reduce the frustration of experiencing the same workplace problems over and over. |
| Workforce Skills and Development | REL-PSC-0-PSPLGBTQ | Interacting with the LGBTQ+ Community | 1 | The goal of this course is to provide correctional, law enforcement, parole, and probation officers with education regarding the LGBTQ+ population and strategies for effective interactions with the LGBTQ+ population. |