

## Available Courses

Category Name	Module Code	Module Name	Hrs	Brief Module Description
Basic Supervision Skills	REL-ALL-0-IEE	Improving Employee Engagement	1	The goal of this course is to provide nurses, administrators, and HR professionals in healthcare settings with strategies to improve employee engagement.
Basic Supervision Skills	REL-ALL-0-IIT	Introduction to Interviewing Techniques	1	This course will help you achieve the 2 main goals of a job interview: selecting the right applicants and presenting your organization as a desirable place to work to the top candidates in the market.
Basic Supervision Skills	REL-ALL-0-ITB	Introduction to Team Building	0.5	Knowing how to work in teams is essential for success in most jobs. Organizations rely on teams to solve problems and complete complex tasks. In addition, team membership creates opportunities to gain skills needed to be successful.
Basic Supervision Skills	REL-ALL-0-SSKTB	Supervisory Skills: The Basics	0.5	This course discusses the basic tools needed for supervisors and managers to be successful in their roles.
Basic Supervision Skills	REL-ALL-0-TRANSUP	The Transition to Supervisor	1	This course is designed to prepare you for a smooth initial transition to your new position of leadership. It will cover the basics of changing relationships and how to handle difficulties along the way.
Basic Supervision Skills	REL-ALL-0-WMSH	What Managers Need to Know About Sexual Harassment	1	This course is designed to provide greater awareness of sexual harassment in the workplace, steps to take to prevent it, and methods to deal with it if it does occur. The course will focus on federal laws, liability issues, harassment policies, employee rights, supervisor responsibilities, and investigation procedures.
Basic Supervision Skills	REL-BHC-0-PHL	Introduction to Telesupervision	1	The goal of this course is to help addiction, behavioral health counseling, marriage and family therapy, psychology, and social work professionals in behavioral health settings gain knowledge about how to engage in telesupervision services.
Basic Supervision Skills	REL-BHC-0-WMELGBTQC	Working More Effectively with the LGBTQ+ Community	2	This course will primarily focus on lesbian, gay, bisexual, transgender, and queer adults but the knowledge you gain can be applied to additional gender identities, sexual orientations and age groups.
Basic Workforce Skills	REL-ALL-0-AM	Anger Management	0.5	This course will provide the learner with a basic understanding of anger and describe techniques for managing anger in the workplace.
Basic Workforce Skills	REL-ALL-0-CR	Conflict Resolution	0.5	This course presents techniques essential to handling conflict in the workplace.

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Basic Workforce Skills	REL-ALL-0-EFFCOM	Effective Communication	0.25	This course will help you to communicate clearly, concisely, and professionally. You'll increase understanding between you and your coworkers by learning what to say, how to say it, and the barriers to good communication.
Basic Workforce Skills	REL-ALL-0-ETW	Effective Teamwork	0.5	The goal of this course is to provide all staff with the essential components of being an effective team member.
Basic Workforce Skills	REL-ALL-0-MAAN	Managing Anger	0.75	This course discusses the basic concepts of anger, how it impacts a situation, and what techniques can be used for managing anger in the workplace.
Basic Workforce Skills	REL-ALL-0-MPBOUND	Maintaining Professional Boundaries	0.5	The goal of this course is to share with general staff in any setting the basics of how to maintain professional boundaries.
Basic Workforce Skills	REL-ALL-0-PCSERV	Providing Customer Service	0.25	In this course, you will learn and practice ways to communicate respect, attentiveness, and empathy in a variety of situations. The skills you learn in this course are meant to help you in your everyday interactions and in situations when you need to defuse a negative impression and recover a customer relationship. The goal of this course is to educate all staff on the basics of customer service.
Basic Workforce Skills	REL-ALL-0-PCSERV-R1	Providing Customer Service Self-Paced	0.25	In this course, you will learn and practice ways to communicate respect, attentiveness, and empathy in a variety of situations. The skills you will learn in this course are meant to help you in your everyday interactions and in situations when you need to defuse a negative impression and recover a customer relationship. The goal of this course is to educate all staff on the basics of customer service.
Basic Workforce Skills	REL-ALL-0-PROFW	Effective Workplace Writing	0.25	In this course, you'll learn best practices that apply to all forms of professional writing. You'll learn how to organize information, clearly state your purpose, and avoid common errors.
Basic Workforce Skills	REL-ALL-0-PSW	Problem Solving in the Workplace	1	In this course, you will learn how problems affect the workplace and about the common obstacles to effective problem solving at work. You will also learn how to apply problem solving steps and solve common problems with common solutions. Learning and using these problem solving strategies will reduce the frustration of experiencing the same workplace problems over and over. You will also be better equipped to deal with these issues.

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Category Name	Module Code	Module Name	Hrs	Brief Module Description
Basic Workforce Skills	REL-ALL-0-WSU	Workplace Substance Use	2	The goal of this course is to provide managers and leaders with an understanding of the competencies needed to identify and manage employees with substance use issues.
Basic Workforce Skills	REL-ALL-0-WWDP	Working with Difficult People	0.25	In this course, you'll learn strategies to calmly address misunderstandings before they blow up. Professional relationships can improve when you know how to deal with differences, communicate clearly, and listen respectfully.
Basic Workforce Skills	REL-BHC-0-ISCPF	Importance of Self-Care for Frontline Professionals	1.5	The goal of this course is to provide addictions, behavioral health counseling, marriage and family therapy, nursing, nutrition and dietetics, occupational therapy, physical therapy, psychology, social work, and speech-language and pathology/audiology professionals in healthcare settings with practical information on effective self-care strategies to use in times of prolonged stress, such as during a public health crisis.
Basic Workforce Skills	REL-PAC-0-ADRP	Advance Directives from a Regulatory Perspective	0.25	The content in this course is applicable to nursing and social services staff in all healthcare settings.
Compliance & Safety	REL-ACU-0-OT25	Preventing Unintentional Childhood Injury	1	This module describes the prevalence and common causes of unintentional injury and the role of occupational therapy in injury prevention.
Compliance & Safety	REL-ALL-0-AAD	About Advance Directives	0.5	The goal of this course is to inform all healthcare staff about the basics of advance directives.
Compliance & Safety	REL-ALL-0-ABBIO	About Bioterrorism	0.25	The goal of this course is to provide all staff with an overview of bioterrorism.
Compliance & Safety	REL-ALL-0-BBH	Beyond the Basics of HIV	1	This course provides a detailed review of HIV infection and its progression to AIDS, its effects on an individual's cellular function, and epidemiological aspects of prevalence and incidence. It also discusses basic prevention strategies, identifies high-risk behaviors requiring periodic HIV testing, beneficial pre and post-HIV test counseling, and the use of antiretroviral medications for the treatment of HIV.
Compliance & Safety	REL-ALL-0-BCORPC	Basics of Corporate Compliance	0.5	The goal of this course is to help staff recognize and report unlawful and unethical behavior.
Compliance & Safety	REL-ALL-0-BDD	Basics of Defensive Driving	0.5	The goal of this educational program is to provide all staff with knowledge of defensive driving techniques.

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Category Name	Module Code	Module Name	Hrs	Brief Module Description
Compliance & Safety	REL-ALL-0-BETHDM	The Basics of Ethical Decision Making	0.5	This course provides you with some basic tools and concepts for ethical decision making in the workplace. It is not intended to replace guidelines established by your organization or professional association. You should know your organization's ethics code and refer to it whenever you make an ethical decision.
Compliance & Safety	REL-ALL-0-BINW	Bullying in the Workplace	0.25	The goal of this course is to educate all employees on how to recognize, respond to, and prevent bullying.
Compliance & Safety	REL-ALL-0-BPPE	Basics of Personal Protective Equipment	0.5	The goal of this course is to educate staff in all healthcare settings about personal protective equipment.
Compliance & Safety	REL-ALL-0-CDIV	Cultural Competence	0.5	This course provides important information about becoming more respectful and culturally competent.
Compliance & Safety	REL-ALL-0-DEIHE	Diversity, Equity, and Inclusion for the Healthcare Employee	1.5	The goal of this course is to provide healthcare employees with training about Diversity, Equity, and Inclusion (DEI).
Compliance & Safety	REL-ALL-0-DVAHP	Domestic Violence Awareness for Healthcare Personnel	2	This updated CE module provides information nurses need to increase their understanding of and provide support to people experiencing domestic and intimate partner violence. The goal of this course is to enhance the ability of nurses in various settings to identify and treat people who are victims of domestic violence and abuse. Disclaimer: Images in this course depict violence that has been inflicted on children and adults. They may be disturbing to some learners.
Compliance & Safety	REL-ALL-0-DVEOC	Domestic Violence Effects on Children	1	The goal of this course is to provide knowledge on the effects domestic violence has on children to professionals in the fields of activities/recreation therapy, behavioral health counseling, nursing, and social work.
Compliance & Safety	REL-ALL-0-EPR	Emergency Preparedness Regulations	1.5	This course assists learners on how to successfully address key rule components, including the risk assessment and emergency plan, policies and procedures, the communications plan, training and testing, and emergency fuel and generator testing. The goal of this course is to educate administrators and nurses about the key elements for an effective risk assessment.

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Compliance & Safety	REL-ALL-0-EROFF	Ergonomics in the Office	0.25	The goal of this course is to teach all learners how to set up a computer workstation properly.
Compliance & Safety	REL-ALL-0-ESB	Electrical Safety: The Basics	0.25	The goal of this course is to teach all staff about potential electrical hazards and how to reduce them.
Compliance & Safety	REL-ALL-0-ESSQI	Essentials of Quality Improvement	0.25	In this course, you will learn the basic concepts of QI in healthcare.
Compliance & Safety	REL-ALL-0-ETHCC	Ethics and Corporate Compliance	0.5	The goal of this course is to familiarize general staff in healthcare settings with the most common types of fraudulent and improper conduct.
Compliance & Safety	REL-ALL-0-FIRSTAID	First Aid Refresher	1	This course will teach you basic first aid strategies so that you can respond effectively to a range of situations, from minor injuries to life-threatening emergencies.
Compliance & Safety	REL-ALL-0-HBAS	HIPAA: Basics	0.5	The goal of this course is to provide all staff with an overview of the principles of HIPAA. The content of this course is sourced from 45 CFR Parts 160, 162, and 164 (2020) or HIPAA-related resources from the Health and Human Services (HHS) unless otherwise noted.
Compliance & Safety	REL-ALL-0-HDDSMEC	HIPAA: Do's and Don'ts of Social Media and Electronic Communication	0.5	The goal of this course is to make all employees more aware of how to comply with HIPAA when using electronic communication.
Compliance & Safety	REL-ALL-0-HPRR	HIPAA: Privacy Rule	0.25	The goal of this course is to provide all staff with knowledge of the HIPAA Privacy Rule.
Compliance & Safety	REL-ALL-0-HSECR	HIPAA: Security Rule	0.5	The goal of this course is to describe the Security Rule and ways you can prevent breaches.
Compliance & Safety	REL-ALL-0-HTAGE	Human Trafficking: A Growing Epidemic	2	The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking.

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Compliance & Safety	REL-ALL-0-HW	Harassment in the Workplace	1	This course is about harassment in the workplace, including sexual harassment and other types of workplace harassment. It looks at the basic skills needed to deal with situations involving harassment. This course will provide information that will help produce a healthy work environment that is free of harassment. It will also help you understand your role if you encounter harassment in the workplace. The content in this course is applicable to all employees.
Compliance & Safety	REL-ALL-0-IMICW	Identifying and Managing Impairment in the Workplace	0.5	The goal of this course is to provide all staff with an overview of how to recognize impairment and what to do about it.
Compliance & Safety	REL-ALL-0-LOTOP	Lockout/Tagout Procedures	0.25	The goal of this course is to provide all staff with an overview of lockout/tagout procedures.
Compliance & Safety	REL-ALL-0-MBI	Managing Bug Infestations	0.25	The goal of this course is to provide all staff with measures to prevent or deal with infestations.
Compliance & Safety	REL-ALL-0-MDRO-V2	Multi-drug Resistant Organisms (MDROs)	0.5	Multi-drug Resistant Organisms (MDROs) are a significant challenge to the healthcare industry. The prevention and control of MDROs are an important component to all infection control programs. Therefore, all healthcare workers need to understand the importance of preventing MDROs and strategies to do so.
Compliance & Safety	REL-ALL-0-MSTF	Minimizing Trips, Slips, and Falls	0.25	The goal of this course is to help all employees minimize trips, slips, and falls.
Compliance & Safety	REL-ALL-0-PREBI	Prevention of Back Injuries	0.75	This course discusses the basics of back injury prevention. It also discusses proper lifting methods and back strengthening and stretching techniques.
Compliance & Safety	REL-ALL-0-PRRA	Preventing, Recognizing, and Reporting Abuse	0.5	The goal of this course is to provide direct care professionals in post-acute care with knowledge of preventing, recognizing, and reporting abuse.
Compliance & Safety	REL-ALL-0-RCPR	Refresher for CPR	1	The goal of this course is to provide all staff with an overview of CPR.

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Compliance & Safety	REL-ALL-0-RURCA	The Use of Root Cause Analysis	0.25	This course discusses what a root cause analysis is and how to use it.
Compliance & Safety	REL-ALL-0-TBH	The Basics of HIV	0.5	This course discusses the modes of transmission and risk factors for HIV. It also discusses prevention methods, testing modalities, and reporting requirements.
Compliance & Safety	REL-ALL-0-UHT	Understanding Human Trafficking	1	The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking.
Compliance & Safety	REL-ALL-0-ULAL	Understanding Latex Allergies	0.25	This course will teach you about latex allergy, including what it is, how to recognize it, and what to do about it. The goal of this course is to provide all staff with knowledge of latex allergies.
Compliance & Safety	REL-ALL-0-UOXS	Using Oxygen Safely	0.25	The goal of this course is to teach learners to understand the risks and dangers of supplemental oxygen, and how to properly handle it.
Compliance & Safety	REL-ALL-0-UOXS-R1	Using Oxygen Safely Self-Paced	0.25	The goal of this course is to teach learners to understand the risks and dangers of supplemental oxygen, and how to properly handle it.
Compliance & Safety	REL-ALL-CFISA-PCIDSS1	PCI Compliance Security Awareness Training Level I	1	Level I training provides employees with a solid understanding of how to properly protect credit card and personal information. This course also teaches a user about basic safe internet use.
Compliance & Safety	REL-ALL-CFISA-PCIDSS2	PCI Compliance Security Awareness Training Level II	2	Level II PCI-DSS course includes all Level I lessons and extends employees security awareness training on best practices to protect your workplace. Level II also teaches employees about identity fraud and how human behavior is exploited by cybercriminals.
Compliance & Safety	REL-ALL-CFISA-SATL1	Security Awareness Training Level I	1	Level 1 provides an overview of the risk associated to cybercrime and best practices to protect the business from phishing, email threats, and other cybercrimes.
Compliance & Safety	REL-ALL-CFISA-SATL2	Security Awareness Training Level II	2	Level II expands on Level I training and provides employees with a more robust cybersecurity awareness training experience. The added lessons help your organization to reduce risk.
Compliance & Safety	REL-ALL-HCPRO-DAEH	Diversity for All Employees for Healthcare	0.25	This training presentation will explain how you can support diversity in our organization. At the end of the training session, you will be able to identify how we are diverse, understand the challenges and opportunities of workplace diversity, help avoid discrimination, and follow company policy.

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Compliance & Safety	REL-ALL-HCPRO-IUBSHI	Interrupting Unconscious Bias for Supervisors in the Healthcare Industry	0.75	This course will benefit all managers, supervisors, and workplace leaders who are tasked with recruiting, hiring, and evaluating performance. Building on the concepts and strategies presented in 'Recognizing and Overcoming Unconscious Bias,' this course offers strategies for eliminating unconscious bias from personnel decisions and how to recognize and counteract microaggressions that often stem from unconscious bias. After completing this course, supervisors should be able to identify their own unconscious biases and 'interrupt' them when making critical personnel management decisions.
Compliance & Safety	REL-ALL-HCPRO-ROUBESHI	Recognizing and Overcoming Unconscious Bias for Employees and Supervisors in the Healthcare Industry	0.5	This course will benefit everyone who interacts with coworkers, customers, or anyone else as part of their job. After completing this course, learners will be able to identify and address their own unconscious biases and take steps to 'interrupt' them when communicating and interacting with others in the workplace.
Compliance & Safety	REL-ALL-PL-UTHR	Personalized Learning: Understanding the HIPAA Regulations	1	This personalized learning module evaluates the learner's knowledge of the HIPAA regulations and application of its standards in the workplace and provides training based on the learner's knowledge gaps within key areas of HIPAA compliance.
Compliance & Safety	REL-BHC-0-AOSUD	An Overview of Substance Use Disorders	1	The goal of this course is to provide paraprofessionals and peer support specialists in health and human service settings with information on substance use disorders and evidence-based interventions.
Compliance & Safety	REL-BHC-0-DTEBH	Decreasing Medical and Treatment Errors in Behavioral Health	1	The goal of this course is to provide education to entry-level professional counselors, marriage and family therapists, alcohol and drug counselors, psychologists, nurses, and social workers working in the health and human services field about types, prevalence, causes, and consequences of medical and treatment errors in the behavioral health setting, as well as how to address them and reduce risk of future errors.



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Compliance & Safety	REL-BHC-0-IRBH	Incident Reporting in Behavioral Health	0.5	Incident reporting is a critical part of the performance improvement process in every behavioral health and community health facility. While every effort is made to prevent incidents from happening, accidental or unexpected things may occur that must be reported and investigated. It is your obligation to report and examine incidents to prevent future occurrences. Your prompt and accurate reporting is vital to ensuring a safe, risk-free, and secure environment for clients, staff, volunteers, and visitors.
Compliance & Safety	REL-BHC-0-IRCAN	Identifying and Responding to Child Abuse and Neglect	1.5	This course will teach you about the various types of child abuse and neglect that are currently the most common, and the physical and behavioral warning signs that may accompany different kinds of child maltreatment. You will learn some general guidelines for mandatory reporting and how you can find out the specific reporting requirements of your particular state.
Compliance & Safety	REL-BHC-0-LESBHP	Legal and Ethical Standards For Behavioral Health Professionals	1	This course is designed to help providers distinguish between standards of care and legal and ethical issues. You will also learn about informed consent, confidentiality, privacy, and use of technology. Finally, this course will address violations of standards of care and concerns regarding malpractice.
Compliance & Safety	REL-BHC-0-PECP	Supporting Client Rights for Paraprofessionals in Behavioral Health	1	The goal of this course is to provide paraprofessionals in behavioral health settings with information about client rights.
Compliance & Safety	REL-BHC-0-SASUDOA	Screening and Assessing for Substance Use Disorders in Older Adults	1.25	The goal of this course is to provide professionals in addictions, behavioral health counseling, marriage and family therapy, nursing, psychology, and social work in health and human services settings with current information related to diagnosing and assessing substance use disorders in older adults.
Compliance & Safety	REL-CHC-0-BPFIP	Best Practices for Interviewing Patients	1.25	This course will discuss how to conduct patient-centered interviews. You will learn interviewing methods to effectively elicit the important details about a patient's reason for presenting to the clinic. Information will also be presented on how to approach challenging situations that arise during patient encounters.
Compliance & Safety	REL-PAC-0-ACGC	About Caregiver Conduct	1	This course discusses proper employee conduct and professionalism when caring for others. It also discusses how to develop and maintain professional relationships with the individuals you care for.

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Compliance & Safety	REL-PAC-0-BPSP	Bloodborne Pathogens and Standard Precautions	1	This course engages the learner in the tools and practices for workplace safety, including standard precautions, proper handwashing, the use of personal protective equipment, and the steps to take if one is exposed to a bloodborne pathogen.
Compliance & Safety	REL-PAC-0-BWM	Biomedical Waste Management	0.5	This course provides guidance for safe work practices while working with or around biomedical waste. It will help you meet the training goals that may be required by regulation or your company!
Compliance & Safety	REL-PAC-0-CDOA	Cultural Diversity and the Older Adult	1.25	This course aims to help ensure that each person cared for by the learner receives individualized and respectful culturally appropriate care.
Compliance & Safety	REL-PAC-0-CPDSB	Caring for a Person with Drug-Seeking Behaviors	0.07	This course presents Pro on the Go instruction for how to identify and handle a person with drug seeking behaviors.
Compliance & Safety	REL-PAC-0-CTCP	Duties of a Caregiver	1	This course covers the basic scope of a caregiver's job including how to preserve your clients' safety and integrity, help with mobility and independence, and how to work within the rules and regulations that govern your job.
Compliance & Safety	REL-PAC-0-DES	HIV/AIDS - Diagnosis and Early Stages	1	This course follows Manuel as he goes through the HIV/AIDS diagnosis process. Through Manuel's appointments and interactions with the hospital staff, you are given a close look at the early stages of HIV/AIDS.
Compliance & Safety	REL-PAC-0-EE	HIV/AIDS - The Elder's Experience	1	This course will help you provide care for a client with HIV/AIDS. Elderly clients with HIV/AIDS have special needs and considerations for care.
Compliance & Safety	REL-PAC-0-ENCCI	Encouraging Client Independence	1	This course discusses methods used for restoring independence using person-centered care. It also discusses the use of assistive devices to help encourage independence.
Compliance & Safety	REL-PAC-0-FA1	First Aid – Part 1	1	The purpose of this course is to provide an overview of basic first aid principles for injury-related emergencies encountered in the community. This course also reviews appropriate safety measures and responses for injuries caused by trauma, thermal factors, and stings or bites.
Compliance & Safety	REL-PAC-0-FA2	First Aid – Part 2	1	The purpose of this course is to provide an overview of basic first aid principles for sudden illness-related emergencies encountered in the community. Appropriate safety measures and responses are reviewed for conditions of the neurological, cardiac, respiratory, gastrointestinal, and endocrine systems, as well as emergency situations involving special populations.

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Compliance & Safety	REL-PAC-0-FI	HIV/AIDS - Focusing on the Individual	1	This course is an intimate interview with Alora Gale, who was diagnosed with AIDS at the age of 6. In this illustrated interview, Alora Gale candidly discusses her diagnoses, her symptoms, her treatments, and generally how suffering from AIDS has had an impact on her life.
Compliance & Safety	REL-PAC-0-FSEP	Fire Safety and Emergency Preparedness	2	The purpose of this course is to familiarize the learner with fire safety and emergency preparedness in the community care setting. The course engages learners in learning basic fire safety practices, fire emergency response procedures, equipment use, prevention, and emergency preparedness planning.
Compliance & Safety	REL-PAC-0-HABXY	Handling Aggressive Behaviors	0.5	The goal of this course is to train staff on steps to prevent and manage aggressive behaviors.
Compliance & Safety	REL-PAC-0-ISOCO	Infection Control: Isolation and Cohorting	0.5	The goal of this course is to educate nursing professionals in long-term care facilities on the use of isolation and cohorting to help prevent the spread of infections.
Compliance & Safety	REL-PAC-0-LAD	The Legal Aspects of Documentation	1.25	In this course, you will learn about concepts and rules regarding documentation in the medical record as it relates to negligence, malpractice, and civil litigation.
Compliance & Safety	REL-PAC-0-MANEL	Managing Elopement	0.5	This course discusses the precautions and interventions to follow to prevent a resident from eloping. It also discusses the process for how to respond if a resident elopes.
Compliance & Safety	REL-PAC-0-MMEL	Minimizing Medical Errors	1	The purpose of this course is to help you, whether you work in a skilled nursing facility or an assisted living community, recognize error-prone situations and the factors that impact medical errors in an effort to prevent them.
Compliance & Safety	REL-PAC-0-ORFE	Obtaining a Restraint-Free Environment	0.75	This course discusses the different types of restraints and when restraints are appropriate to use. It also discusses your role in creating a restraint-free environment.
Compliance & Safety	REL-PAC-0-PPE	Personal Protective Equipment	1	The purpose of this course is to familiarize the learner with personal protective equipment. The different types and proper application of personal protective equipment are discussed. Choosing the correct personal protective equipment for the type of exposure is presented. This course engages the learner in discovering educational resources for commonly used chemicals and tactics for choosing personal protective equipment used in situations where exposure risks are evolving.

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Compliance & Safety	REL-PAC-0-PRE	Personal Rights and Ethics	1	This course discusses personal rights and ethics that are a vital part of healthcare. It also discusses how to make ethical decisions in healthcare. Without the knowledge of ethics, healthcare workers would have a difficult time determining what is ethically right and wrong.
Compliance & Safety	REL-PAC-0-SPBP	Standard Precautions and Bloodborne Pathogens	1	The purpose of this course is to familiarize the learner with standard precautions and bloodborne pathogens. Information about bloodborne pathogens, the exposure risks, diseases caused by bloodborne pathogens, and the role of the Occupational Safety and Health Administration are presented.
Compliance & Safety	REL-PAC-0-TBPA	Transmission Based Precautions: Airborne	0.1	This course presents Pro on the Go instruction for implementing infection control measures to prevent transmission of airborne disease.
Compliance & Safety	REL-PAC-0-TBPD	Transmission Based Precautions: Droplet	0.08	This module reviews the steps to take to maintain droplet precautions including topics on PPE, transportation, equipment, and placement.
Compliance & Safety	REL-PAC-0-TRPC	Transmission Based Precautions: Contact	0.08	This module reviews the steps needed to maintain contact precautions including topics on PPE, transportation, equipment, and placement.
Compliance & Safety	REL-PAC-0-UAN	Understanding Abuse and Neglect	0.75	The goal of this course is to provide direct care workers in post-acute settings with guidance for recognizing, reporting, and preventing abuse.
Compliance & Safety	REL-PAC-0-UI	HIV/AIDS - Understanding the Illness	1	This course teaches the difference between the virus (HIV) and the disease (AIDS). Keep yourself and your clients safer and healthier by understanding how the virus is spread and what precautions to use to prevent its spread.
Compliance & Safety	REL-PAC-0-WHS	Workplace Hazards and Safety	1	This course will teach you how to create a safe, comforting environment, and how to keep it free from hazards.
Compliance & Safety	REL-PAC-WB-RQAPICF	Recovering Your QAPI and Compliance Focus	1.25	The goal of this course is to provide nursing and administrator professionals in hospice with knowledge of how to refocus QAPI and Compliance programs.
Compliance & Safety	REL-SRC-0-APM	Accident Prevention and Management	0.75	As a caregiver, you have a responsibility to ensure the safest environment possible for the individuals you serve. This course will help you prevent and manage accidents that occur as a result of environmental hazards.

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Compliance & Safety	REL-SRC-0-EJA	The Elder Justice Act	0.5	Within the Elder Justice Act is a provision that makes certain individuals responsible for reporting any reasonable suspicion of a crime that occurs against persons residing in long-term care facilities as defined under this act and explained in the next section. In this course, you will learn your responsibilities under the Elder Justice Act.
Compliance & Safety	REL-SRC-0-ICP	Infection Control and Prevention	1	In this module, you will learn about healthcare-associated infections and the steps you can take to prevent them.
Compliance & Safety	REL-SRC-0-MRDLICNA	Medical Record Documentation & Legal Information for Certified Nursing Assistants	1	This course will offer you guidance on documentation and legal aspects of care.
Compliance & Safety	REL-SRC-0-PCNCE	Privacy and Confidentiality for Non-HIPAA Covered Entities	0.25	You work for an organization that provides housing and a variety of services to many individuals. As part of your responsibilities, you will come in contact with and need to communicate personal information about those individuals. You are responsible for protecting the privacy and confidentiality of all individuals' personal information.
Compliance/Safety-HHS	REL-ALL-0-DEIHE	Diversity, Equity, and Inclusion for the Healthcare Employee	1.5	The goal of this course is to provide healthcare employees with training about Diversity, Equity, and Inclusion (DEI).
Compliance/Safety-HHS	REL-ALL-0-DLHDE	A Day in the Life of Henry: A Dementia Experience	0.25	This course helps learners experience this reality, even briefly, allowing them to understand the importance of their interventions and actions.
Compliance/Safety-HHS	REL-ALL-0-ESB	Electrical Safety: The Basics	0.25	The goal of this course is to teach all staff about potential electrical hazards and how to reduce them.
Compliance/Safety-HHS	REL-ALL-0-HTAGE	Human Trafficking: A Growing Epidemic	2	The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking.
Compliance/Safety-HHS	REL-ALL-0-UHT	Understanding Human Trafficking	1	The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking.
Compliance/Safety-HHS	REL-ALL-CFISA-PCIDSS1	PCI Compliance Security Awareness Training Level I	1	Level I training provides employees with a solid understanding of how to properly protect credit card and personal information. This course also teaches a user about basic safe internet use.
Compliance/Safety-HHS	REL-ALL-CFISA-PCIDSS2	PCI Compliance Security Awareness Training Level II	2	Level II PCI-DSS course includes all Level I lessons and extends employees security awareness training on best practices to protect your workplace. Level II also teaches employees about identity fraud and how human behavior is exploited by cybercriminals.

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Category Name	Module Code	Module Name	Hrs	Brief Module Description
Compliance/Safety-HHS	REL-ALL-CFISA-SATL1	Security Awareness Training Level I	1	Level 1 provides an overview of the risk associated to cybercrime and best practices to protect the business from phishing, email threats, and other cybercrimes.
Compliance/Safety-HHS	REL-ALL-CFISA-SATL2	Security Awareness Training Level II	2	Level II expands on Level I training and provides employees with a more robust cybersecurity awareness training experience. The added lessons help your organization to reduce risk.
Compliance/Safety-HHS	REL-BHC-0-BMCE	Building a Multicultural Care Environment	1.75	This course examines the factors that may contribute to the underutilization of healthcare services, as well as ways to improve cultural understanding and competency in healthcare treatment. More specifically, this course covers the significance of cultural diversity, demographics, as well as individual and cultural diversity factors. The information in this training proposes some helpful conceptual frameworks for embracing cultural considerations in healthcare.
Compliance/Safety-HHS	REL-BHC-0-BPDTTP	Best Practices for Documenting the Treatment Planning Process	1.5	The goal of this course is to provide professionals in addictions, behavioral health counseling, case management, care management, marriage and family therapy, psychology, social work, and nurses in a health and human services setting with current strategies and recommendations for effective and person-centered treatment planning documentation.
Compliance/Safety-HHS	REL-BHC-0-CRCP	Cultural Responsiveness in Clinical Practice	1.5	This training introduces you to several models to enhance your communication with individuals from a range of diverse backgrounds. You will also learn about cultural barriers to treatment, several health belief systems, and factors to consider in a culturally responsive assessment. It is worth noting that culture is always at play, regardless of the healthcare provider's capacity to recognize and/or respond to it appropriately.
Compliance/Safety-HHS	REL-BHC-0-DEIAIMC	DEI: An Introduction to Multicultural Care	1	The goal of this course is to help Addictions, Behavioral Health Counseling, Case Management/Care Management, Marriage and Family Therapy, Non-Licensed Direct Care, Nursing, Psychology, and Social Work Professionals in health and human services settings understand the importance of providing multicultural care.
Compliance/Safety-HHS	REL-BHC-0-DTEBH	Decreasing Medical and Treatment Errors in Behavioral Health	1	The goal of this course is to provide education to entry-level professional counselors, marriage and family therapists, alcohol and drug counselors, psychologists, nurses, and social workers working in the health and human services field about types, prevalence, causes, and consequences of medical and treatment errors in the behavioral health setting, as well as how to address them and reduce risk of future errors.

**Available Courses**

Category Name	Module Code	Module Name	Hrs	Brief Module Description
Compliance/Safety-HHS	REL-BHC-0-IAADA	Identifying and Addressing Older and Dependent Adult Abuse	1.25	This type of abuse has a significant impact on the adult victim's health, safety, emotional well-being, and ability to engage in daily life. The first step to addressing the problem is to heighten awareness of abuse of dependent and older individuals, in particular among those who serve them or have frequent contact with them. Individuals working with dependent and older adults must be knowledgeable about the common types of abuse perpetrated against these adults. They should also be familiar with the responsibilities related to reporting suspected or known dependent adult abuse or elder abuse.
Compliance/Safety-HHS	REL-BHC-0-IAADA	Identifying and Addressing Older and Dependent Adult Abuse	1.25	Individuals working with dependent and older adults must be knowledgeable about the common types of abuse perpetrated against these adults. They should also be familiar with the responsibilities related to reporting suspected or known dependent adult abuse or elder abuse.
Compliance/Safety-HHS	REL-BHC-0-IOAMC	Individual and Organizational Approaches to Multicultural Care	1.25	This course presents an overview of multicultural care and service delivery. You will be guided through the national standards in the United States for working with individuals from diverse backgrounds and cultures, along with key concepts that relate to your role in the alleviation of health disparities.
Compliance/Safety-HHS	REL-BHC-0-IRBH	Incident Reporting in Behavioral Health	0.5	Incident reporting is a critical part of the performance improvement process in every behavioral health and community health facility. While every effort is made to prevent incidents from happening, accidental or unexpected things may occur that must be reported and investigated. It is your obligation to report and examine incidents to prevent future occurrences. Your prompt and accurate reporting is vital to ensuring a safe, risk-free, and secure environment for clients, staff, volunteers, and visitors.
Compliance/Safety-HHS	REL-BHC-0-IRCAN	Identifying and Responding to Child Abuse and Neglect	1.5	This course will teach you about the various types of child abuse and neglect that are currently the most common, and the physical and behavioral warning signs that may accompany different kinds of child maltreatment. You will learn some general guidelines for mandatory reporting and how you can find out the specific reporting requirements of your particular state.
Compliance/Safety-HHS	REL-BHC-0-PECP	Supporting Client Rights for Paraprofessionals in Behavioral Health	1	The goal of this course is to provide paraprofessionals in behavioral health settings with information about client rights.

**Available Courses**

Category Name	Module Code	Module Name	Hrs	Brief Module Description
Compliance/Safety-HHS	REL-BHC-0-PIRAN	Preventing, Identifying, and Responding to Abuse and Neglect	1	The goal of this course is to provide general staff in health and human services settings with skills for recognizing and responding to abuse and neglect.
Compliance/Safety-HHS	REL-CHC-0-BPFIP	Best Practices for Interviewing Patients	1.25	This course will discuss how to conduct patient-centered interviews. You will learn interviewing methods to effectively elicit the important details about a patient's reason for presenting to the clinic. Information will also be presented on how to approach challenging situations that arise during patient encounters.
Compliance/Safety-HHS	REL-HHS-0-QI	Quality Assurance and Performance Improvement for Direct Care Professionals	1	This course is designed to provide you with an overview of quality improvement, including what it is and how it is best implemented. You will learn relevant aspects of how quality improvement not only impacts your job, but also your clinic or agency's performance. The information in this training will provide you with an overview of several quality improvement models, as well as detailed and specific examples that demonstrate these models in action.
Compliance/Safety-HHS	REL-HHS-0-SBIRT-V2	SBIRT: Screening and Interventions for Individuals with Substance Use Issues	1.25	This course will discuss the core components of the Screening, Brief Intervention, and Referral to Treatment model, the most common screening tools used, and how the basic philosophy, principles, and techniques of motivational interviewing and stages of change apply to SBIRT.
Compliance/Safety-HHS	REL-HHS-0-SF-V2	Safety In The Field	2.5	This course is appropriate for all staff who make routine home or other field location healthcare visits to persons in community settings. NOTE: While this course uses terms such as healthcare, worker, and site visit throughout, it is intended for a variety of settings and healthcare workers.
Compliance/Safety-HHS	REL-IDD-0-IIIDD	Incident Investigations in IDD	1	In this course, you will learn about why it is so important to investigate incidents. You will learn about your role in the investigation and how you can ensure investigations are effective and meaningful.
Compliance/Safety-HHS	REL-PI-0-P46	Medicare and Medicaid Fraud and Abuse Prevention	2	Welcome to the Medicare and Medicaid Fraud and Abuse Prevention learning module, presented by Relias! The sections in this module explain Medicare and Medicaid fraud and abuse prevention, detection, recovery, and reporting. The materials are designed for information givers/trainers who are familiar with the Medicare program and would like to have prepared information for their presentations.



**Available Courses**

Category Name	Module Code	Module Name	Hrs	Brief Module Description
Compliance/Safety-HHS	REL-SRC-0-FSF	Food Safety Fundamentals	1	The purpose of this course is to teach you about foodborne illness and disease, why it is important to wash your hands effectively, and how to keep the food service area around you clean and sanitary.
Employee Wellness	REL-ALL-0-ALCUSE-V2	Employee Wellness - Alcohol Use: How Much Is Too Much?	0.25	This course presents information about low- and high-risk patterns of alcohol consumption and what they look like.
Employee Wellness	REL-ALL-0-DOH-V2	Employee Wellness - Dental and Oral Health	0.25	This course is a reminder that your investment today in dental and oral hygiene will pay off in the long run!
Employee Wellness	REL-ALL-0-DPREV-V2	Employee Wellness - Diabetes Prevention	0.25	This course looks at common symptoms and complications, as well as everyday changes you can make to reduce your risk of developing type 2 diabetes.
Employee Wellness	REL-ALL-0-EINTELFT-V2	Employee Wellness - Emotional Intelligence: Feeling & Thinking	0.25	This module will explain a little bit about how emotions work in the brain and how developing your EQ can improve your quality of life.
Employee Wellness	REL-ALL-0-EWCSE	Employee Wellness: Caregiving Side Effects	0.25	The goal of this course is to provide all staff with an overview of caregiving side effects.
Employee Wellness	REL-ALL-0-EWEA	Employee Wellness: Emotional Awareness	0.25	In this course, you'll learn about developing emotional awareness, which is the foundation of emotional intelligence.
Employee Wellness	REL-ALL-0-EWMS	Employee Wellness: Managing Stress	0.25	The goal of this course is to teach employees how to identify triggers and develop a personal stress management plan.
Employee Wellness	REL-ALL-0-EWMT	Employee Wellness: Managing Time	0.25	The goal of this course is to provide all staff with basic time management skills.
Employee Wellness	REL-ALL-0-EWSCFP	Employee Wellness: Self-Care for Frontline Professionals	0.25	The goal of this course is to provide staff working in healthcare settings with information about self-care and strategies they can use for self-care during crisis situations.
Employee Wellness	REL-ALL-0-HDPREV-V2	Employee Wellness - Heart Disease Prevention	0.25	This course will help you identify positive heart health practices and apply them in your own life.
Employee Wellness	REL-ALL-0-HEB-V2	Employee Wellness - Healthy Eating on a Budget	0.25	The idea of healthy living is prevalent in our current society. This course will help you understand how to make the best choices and implement them into the daily life.
Employee Wellness	REL-ALL-0-HS-V2	Employee Wellness - Healthy Sleep	0.25	This course explains why sleep is important and how to improve your quality of sleep.

## Available Courses

Category Name	Module Code	Module Name	Hrs	Brief Module Description
Employee Wellness	REL-ALL-0-IPF-V2	Employee Wellness - Importance of Physical Fitness	0.25	This course looks at how you can incorporate fitness activities into your everyday life. You may be surprised how easy it is, and we think you'll agree the rewards are pretty great!
Employee Wellness	REL-ALL-0-MF-V2	Employee Wellness - Making the Most of Your Memory	0.25	Through this course you will be empowered with strategies to enhance and sustain your memory functioning for optimal performance.
Employee Wellness	REL-ALL-0-SMCESS-V2	Employee Wellness - Smoking Cessation: Ready, Set, Quit!	0.25	Quitting is hard, yet people quit for good all the time. One thing that can improve your chances of quitting smoking for good is to make a plan. When you make a plan, you prepare yourself as well as you can for the temporary discomfort of nicotine withdrawal. You put tools and ideas in place to get through it-and quit for good!
Employee Wellness	REL-ALL-0-SUPD-V2	Employee Wellness - Safe Use of Prescription Medications: Part 1	0.25	This course will help you locate and interpret the instructions given to you with a prescription medication, including how much and how long you should take it and any potential side effects or complications.
Employee Wellness	REL-ALL-0-WGTMGMT-V2	Employee Wellness - Weight Management	0.25	Are you concerned about your weight? That can be a good thing! Making small changes over time to healthy eating habits has positive effects on your daily activities, mood, and your overall health as you age. This course is not intended to replace individual medical advice. Contact a registered dietitian or nutritionist for personalized weight management strategies.
Employee Wellness	REL-ALL-0-WLBAL-V2	Employee Wellness - Work-Life Balance	0.25	Today's fast-paced workplace along with the 24/7 nature of the digital age has resulted in a common experience: A lack of work/life balance. This course will explore the factors causing imbalance between work and home and teach you how to make changes in both areas to restore balance
HR/Legal	REL-ALL-0-AAITW	Affirmative Action in the Workplace	0.5	Affirmative action refers to a set of practices designed to correct the trends created by past discrimination. It is important for you to understand what affirmative action is and how it may apply to you and your organization. This course has been prepared with these objectives in mind.
HR/Legal	REL-ALL-0-CEFFEL	Concepts of Effective eLearning	0.5	The goal of this course is to provide staff with the basic concepts of eLearning.
HR/Legal	REL-ALL-0-DFM	Documentation for Managers	0.5	This course discusses when and what people managers should document. It also discusses documentation best practices.

## Available Courses

Category Name	Module Code	Module Name	Hrs	Brief Module Description
HR/Legal	REL-ALL-0-FMLAS	FMLA for Supervisors	1	The goal of this educational program is to provide administrators and human resource professionals with knowledge of FMLA.
HR/Legal	REL-ALL-0-FS	FLSA for Supervisors	1	This course will introduce you to key provisions of the FLSA through a combination of easy-to-read summaries and skill-building activities that highlight how the law applies in scenarios you may encounter at work.
HR/Legal	REL-ALL-0-MANHR	Management of Human Resources	1.5	The goal of this course is to provide HR professionals and managers with an overview of HR responsibilities.
HR/Legal	REL-ALL-0-WDWSNK	Workplace Discrimination: What Supervisors Need to Know	1	The federal laws are very specific about the ways in which you, as an employer, are expected to select, promote, and accommodate your employees. You can be held liable for discrimination whether or not you intentionally discriminated against your employee, so it is imperative that you understand the federal laws prohibiting discrimination.
HR/Legal	REL-RCC-ICD10-CDREC	Coding Done Right: Ethics of Coding	0.5	The goal of this course is to provide the professional coder with an understanding of ethical coding.
Leadership and Management Fundamentals	REL-ALL-0-CMLC	Change Management: Leading Change	1	The goal of this course is to provide managers and supervisors with strategies for planning and implementing change, as well as for guiding their team through the change process.
Leadership and Management Fundamentals	REL-ALL-0-CMNC	Change Management: Navigating Change	0.5	The goal of this course is to provide managers and supervisors with an understanding of the common reasons for resistance to change and learn ways to counteract it.
Leadership and Management Fundamentals	REL-ALL-0-CR	Conflict Resolution	0.5	This course presents techniques essential to handling conflict in the workplace.
Leadership and Management Fundamentals	REL-ALL-0-ECCE	Essentials of Communication: Communication Effectiveness	1	This course will use a blend of experiential exercises, instructive information, and self-study to provide the tips, tools, and techniques you need to increase your effectiveness.
Leadership and Management Fundamentals	REL-ALL-0-ECEL	Essentials of Communication: Effective Listening	1	In this course, you will learn the consequences of not listening effectively and how adapting the techniques of active listening will benefit you.
Leadership and Management Fundamentals	REL-ALL-0-ECNC	Essentials of Communication: Navigating Conversations	1	In this course, you will examine four types of conversations managers face in the workplace and learn how to manage each one effectively. This course will use a blend of experiential exercises, instructive information, and self-study to provide tips, tools, and techniques you need to increase your effectiveness.

## Available Courses

Category Name	Module Code	Module Name	Hrs	Brief Module Description
Leadership and Management Fundamentals	REL-ALL-0-ECWSNK	Effective Communication: What Supervisors Need to Know	1	This course prepares you to better work beside people and in situations on a professional level through effective communication.
Leadership and Management Fundamentals	REL-ALL-0-EFFCOM	Effective Communication	0.25	This course will help you to communicate clearly, concisely, and professionally. You'll increase understanding between you and your coworkers by learning what to say, how to say it, and the barriers to good communication.
Leadership and Management Fundamentals	REL-ALL-0-ETW	Effective Teamwork	0.5	The goal of this course is to provide all staff with the essential components of being an effective team member.
Leadership and Management Fundamentals	REL-ALL-0-FMEL	Fundamentals of Management: The Emerging Leader	0.5	The goal of this course is to provide supervisors and managers with current best practices for the emerging leader.
Leadership and Management Fundamentals	REL-ALL-0-FML	Fundamentals of Management vs. Leadership	1	The goal of this course is to provide managers and leaders with leadership tools and methods.
Leadership and Management Fundamentals	REL-ALL-0-FMSSS	Fundamentals of Management: Setting the Stage for Success	0.5	The goal of this course is to provide managers and supervisors with fundamental skills for building relationships with their team.
Leadership and Management Fundamentals	REL-ALL-0-FMWW	Fundamentals of Management: Winning at Work	0.5	The goal of this course is to provide supervisors and managers with techniques to strengthen their role as a manager and win at work.
Leadership and Management Fundamentals	REL-ALL-0-HPTAE	High Performing Teams: Achieving Excellence	1	In this course, you will explore the importance of identifying team dynamics associated with assessment and motivation that can help or hinder your teams success. You will also learn some practical actions for facilitating emotional buy-in and commitment to achieving greater team results.
Leadership and Management Fundamentals	REL-ALL-0-HRLT	Human Resources for the Leadership Team	1.5	The goal of this course is to provide leadership with an overview of major antidiscrimination labor laws and safety regulations.
Leadership and Management Fundamentals	REL-ALL-0-IEE	Improving Employee Engagement	1	The goal of this course is to provide nurses, administrators, and HR professionals in healthcare settings with strategies to improve employee engagement.
Leadership and Management Fundamentals	REL-ALL-0-IIT	Introduction to Interviewing Techniques	1	This course will help you achieve the 2 main goals of a job interview: selecting the right applicants and presenting your organization as a desirable place to work to the top candidates in the market.

## Available Courses

Category Name	Module Code	Module Name	Hrs	Brief Module Description
Leadership and Management Fundamentals	REL-ALL-0-ITB	Introduction to Team Building	0.5	Knowing how to work in teams is essential for success in most jobs. Organizations rely on teams to solve problems and complete complex tasks. In addition, team membership creates opportunities to gain skills needed to be successful.
Leadership and Management Fundamentals	REL-ALL-0-LFLC	Leadership Fundamentals: Leading as a Coach	1	In this course, you will gain an understanding of what it means to take a coaching approach and learn the fundamental skills to work with individuals on your team in a trust-based environment.
Leadership and Management Fundamentals	REL-ALL-0-LFRL	Leadership Fundamentals: Relationship-Centric Leadership	1	In this course, you will meet two different managers and evaluate the results of their autocratic and servant leadership styles. By understanding these leadership styles and their impact, you are better able to bring these learnings to life in your work as a leader. You will also be provided with a Servant-Leader Toolkit with actionable components you can build on. The Toolkit includes best practices, leadership soft skills, and the top 9 characteristics of servant leaders.
Leadership and Management Fundamentals	REL-ALL-0-MAAN	Managing Anger	0.75	This course discusses the basic concepts of anger, how it impacts a situation, and what techniques can be used for managing anger in the workplace.
Leadership and Management Fundamentals	REL-ALL-0-MAAN	Managing Anger	0.75	This course discusses the basic concepts of anger, how it impacts a situation, and what techniques can be used for managing anger in the workplace.
Leadership and Management Fundamentals	REL-ALL-0-MIMPP	Motivating for Improved Performance	0.5	The goal of this course is to provide leaders and manager with an overview of how to motivate improved performance.
Leadership and Management Fundamentals	REL-ALL-0-MPBOUND	Maintaining Professional Boundaries	0.5	The goal of this course is to share with general staff in any setting the basics of how to maintain professional boundaries.
Leadership and Management Fundamentals	REL-ALL-0-NEMOOC	New Employee Onboarding and Organizational Culture	0.5	The goal of this course is to provide administrators and Human Resources professionals with an overview of the importance of onboarding.
Leadership and Management Fundamentals	REL-ALL-0-PCSERV	Providing Customer Service	0.25	The goal of this course is to educate all staff on the basics of customer service.
Leadership and Management Fundamentals	REL-ALL-0-PCSERV-R1	Providing Customer Service Self-Paced	0.25	The goal of this course is to educate all staff on the basics of customer service.
Leadership and Management Fundamentals	REL-ALL-0-PROFW	Effective Workplace Writing	0.25	In this course, you'll learn best practices that apply to all forms of professional writing. You'll learn how to organize information, clearly state your purpose, and avoid common errors.
Leadership and Management Fundamentals	REL-ALL-0-SSKTB	Supervisory Skills: The Basics	0.5	This course discusses the basic tools needed for supervisors and managers to be successful in their roles.

## Available Courses

Category Name	Module Code	Module Name	Hrs	Brief Module Description
Leadership and Management Fundamentals	REL-ALL-0-TRANSUP	The Transition to Supervisor	1	This course is designed to prepare you for a smooth initial transition to your new position of leadership. It will cover the basics of changing relationships and how to handle difficulties along the way.
Leadership and Management Fundamentals	REL-ALL-0-WWDP	Working with Difficult People	0.25	In this course, you'll learn strategies to calmly address misunderstandings before they blow up. Professional relationships can improve when you know how to deal with differences, communicate clearly, and listen respectfully.
Leadership and Management Fundamentals	REL-BHC-0-ISCPF	Importance of Self-Care for Frontline Professionals	1.5	The goal of this course is to provide addictions, behavioral health counseling, marriage and family therapy, nursing, nutrition and dietetics, occupational therapy, physical therapy, psychology, social work, and speech-language and pathology/audiology professionals in healthcare settings with practical information on effective self-care strategies to use in times of prolonged stress, such as during a public health crisis.
Leadership and Management Fundamentals	REL-IDD-0-RALBMG	The Role of Agency Leadership in Board Management and Governance	1	The goal of this course is to provide managers and leaders in IDD settings with an overview of working with a board of directors.
OSHA Requirements	REL-ACU-0-SEIID	CIC: Surveillance and Epidemiologic Investigation of Infectious Diseases	1	The goal of this course is to provide an overview of the design of surveillance systems, analysis of data, and outbreak investigation.
OSHA Requirements	REL-ALL-0-ABBIO	About Bioterrorism	0.25	The goal of this course is to provide all staff with an overview of bioterrorism.
OSHA Requirements	REL-ALL-0-ATCOVID	All Things COVID-19	0.25	The goal of this course is to educate general staff in all healthcare settings about COVID-19.
OSHA Requirements	REL-ALL-0-BHH	Basics of Hand Hygiene	0.25	The goal of this course is to instruct all employees about when hand hygiene is necessary as well as the correct procedure for hand washing and the use of alcohol-based hand rubs.
OSHA Requirements	REL-ALL-0-BIOTER	Bioterrorism	0.5	In this course you will learn how to prepare for and respond to bioterrorism in the workplace. This course is appropriate for all staff in any agency.
OSHA Requirements	REL-ALL-0-BPPE	Basics of Personal Protective Equipment	0.5	The goal of this course is to educate staff in all healthcare settings about personal protective equipment.
OSHA Requirements	REL-ALL-0-BWS	The Basics of Workplace Safety	0.25	The goal of this course is to discuss common hazards and steps that you as an employee can take to ensure a safe working environment for everyone.

## Available Courses

Category Name	Module Code	Module Name	Hrs	Brief Module Description
OSHA Requirements	REL-ALL-0-CONFSP	OSHA: Confined Space	0.25	This course teaches employees who work in confined spaces how to recognize and evaluate potential confined space hazards. A clear understanding of the dangers confined spaces may present can prevent injury and even death.
OSHA Requirements	REL-ALL-0-CPTRF	Safe Transfers	0.25	This course focuses on the safe and effective methods to transfer individuals. Throughout the course, you'll be asked to make decisions regarding the appropriate assistive devices and the proper lifting techniques.
OSHA Requirements	REL-ALL-0-CVWYNK	COVID-19 Vaccines: What You Need to Know!	0.25	The goal of this course is to educate general healthcare staff in all healthcare settings with important information about COVID-19 vaccines.
OSHA Requirements	REL-ALL-0-DVRP	Domestic Violence: Recognizing and Preventing	1	This course discusses information on recognizing and responding to domestic violence. It also discusses strategies you can use to report and even prevent it.
OSHA Requirements	REL-ALL-0-EROFF	Ergonomics in the Office	0.25	The goal of this course is to teach all learners how to set up a computer workstation properly.
OSHA Requirements	REL-ALL-0-ESB	Electrical Safety: The Basics	0.25	The goal of this course is to teach all staff about potential electrical hazards and how to reduce them.
OSHA Requirements	REL-ALL-0-FSBASIC-V2	Fire Safety: The Basics	0.5	The goal of this course is to provide all employees with easy-to-remember steps and information about responding to and preventing fires.
OSHA Requirements	REL-ALL-0-HCSDSL	Hazardous Chemicals: SDS and Labels	0.5	The goal of this course is to provide all staff with a review of hazardous chemical labels, pictograms, and Safety Data Sheets (SDSs).
OSHA Requirements	REL-ALL-0-HCTESS	Hazardous Chemicals: The Essentials	0.5	The goal of this course is to provide all staff with an overview of how to work safely with hazardous materials and what to do in the event of a hazardous chemical spill.
OSHA Requirements	REL-ALL-0-ICBC	Infection Control: Basic Concepts	0.25	The goal of this course is to provide staff in all healthcare settings with the basics of infection control.
OSHA Requirements	REL-ALL-0-IFEP	Infection Control: Essential Principles	0.5	The goal of this course is to provide all staff in healthcare settings with knowledge about infection control and prevention, the basics of how diseases are transmitted, and types of precautions to prevent illnesses such as influenza and tuberculosis.
OSHA Requirements	REL-ALL-0-INFVAC	Influenza Vaccination	0.5	The goal of this course is to provide all staff with the basics of flu prevention, symptoms, and treatment strategies.

**Available Courses**

Category Name	Module Code	Module Name	Hrs	Brief Module Description
OSHA Requirements	REL-ALL-0-LADSFTY	Ladder Safety	0.25	Sometimes you are required to perform certain job tasks that may involve the use of ladders. By following best practices and taking some basic precautions, you can help prevent ladder injuries.
OSHA Requirements	REL-ALL-0-LOTOP	Lockout/Tagout Procedures	0.25	The goal of this course is to provide all staff with an overview of lockout/tagout procedures.
OSHA Requirements	REL-ALL-0-MSTF	Minimizing Trips, Slips, and Falls	0.25	The goal of this course is to help all employees minimize trips, slips, and falls.
OSHA Requirements	REL-ALL-0-NDWEEHC	Natural Disasters and Workplace Emergencies: Heat and Cold Stress	0.5	The goal of this course is to provide all staff with an overview of both hot and cold environments, the human response, and how to live and work safely in these conditions.
OSHA Requirements	REL-ALL-0-NDWEET	Natural Disasters and Workplace Emergencies: Earthquakes and Tsunamis	0.5	The goal of this course is to provide all staff with a basic overview of earthquakes and tsunamis.
OSHA Requirements	REL-ALL-0-NDWEFLL	Natural Disasters and Workplace Emergencies: Flooding and Landslides	0.5	The goal of this course is to provide employees with a foundation for staying safe during flooding and landslides.
OSHA Requirements	REL-ALL-0-NDWEH	Natural Disasters and Workplace Emergencies: Hurricanes	0.5	The goal of this course is to provide the learner with safety considerations for use in hurricane-prone regions.
OSHA Requirements	REL-ALL-0-NDWEO	Natural Disasters and Workplace Emergencies: An Overview	0.5	This course will provide you with important content that you can use to help keep yourself and others safe during emergencies and disasters in the workplace.
OSHA Requirements	REL-ALL-0-NDWET	Natural Disasters and Workplace Emergencies: Tornadoes	0.5	The goal of this course is to provide staff with a foundation for staying safe during a tornado.
OSHA Requirements	REL-ALL-0-OSHAFT	OSHA Fit Testing	0.25	This course discusses fit testing and how to use and perform a seal check for a particulate respirator.
OSHA Requirements	REL-ALL-0-PANIP	Pandemic Influenza Preparation	1	This course will introduce you to the influenza pandemic response and its three stages of preparation, response, and recovery. You will learn about the basic elements of a pandemic influenza plan and the steps needed to implement this plan when responding to pandemic levels of influenza in the community.
OSHA Requirements	REL-ALL-0-PREBI	Prevention of Back Injuries	0.75	This course discusses the basics of back injury prevention. It also discusses proper lifting methods and back strengthening and stretching techniques.
OSHA Requirements	REL-ALL-0-PSTF-R1	Minimizing Trips, Slips, and Falls Self-Paced	0.25	The goal of this course is to help all employees minimize trips, slips, and falls.



## Available Courses

Category Name	Module Code	Module Name	Hrs	Brief Module Description
OSHA Requirements	REL-ALL-0-SIPR	Sharps Injury Prevention and Response	0.5	In this course, you will learn about types of sharps, what to do if you experience a sharps injury and how you can prevent injury caused by sharps. You will encounter several scenarios where you will apply your knowledge of sharps and how to prevent sharps injury.
OSHA Requirements	REL-ALL-0-SUW	Substance Use in the Workplace	1	This course describes what substance use disorders are and what signs might suggest someone is using substances. It explains the impact of substance use in the workplace. It also gives an overview of how you can get help if you or your coworker has a problem with substance use. The goal of this educational program is to provide general staff in all healthcare settings with information to identify and address substance use in the workplace.
OSHA Requirements	REL-ALL-0-TUBBAS	Tuberculosis Basics	0.5	The goal of this course is to provide all healthcare providers with a basic understanding of tuberculosis.
OSHA Requirements	REL-ALL-0-UBBPATH	Understanding Bloodborne Pathogens	0.75	This course aligns with OSHA's Bloodborne Pathogen Standard.
OSHA Requirements	REL-ALL-0-UWRKVLN	Understanding Workplace Violence	0.5	In this course, you will learn how to spot, prevent, and respond to workplace violence.
OSHA Requirements	REL-ALL-0-WSRETS	OSHA Workplace Safety Rules – COVID-19 Emergency Temporary Standard	0.25	The goal of this course is to provide an overview of the OSHA COVID-19 Emergency Temporary Standard for all healthcare administrators and managers.
OSHA Requirements	REL-CV-0-FSEP	Fire Safety Evacuation Procedures Skills Checklist	0	The following table lists the steps that are expected of you should it be necessary to evacuate individuals from your place of work. The table also provides rationales that explain why you perform some of these steps. Disclaimer: The use of this content is for educational purposes only and should only be used as a guide.
OSHA Requirements	REL-CV-0-FSTB	Fire Safety	0.5	This course corresponds to the Federal regulations F454, F517, F518; while information is related to the aforementioned tags, individual facilities/buildings will still need to add organization specific information regarding evacuation and emergency procedures.
OSHA Requirements	REL-PAC-0-OTB	Overview of Tuberculosis	1	The goal of this course is to teach professional nurses in the post-acute care setting about tuberculosis.

**Available Courses**

Category Name	Module Code	Module Name	Hrs	Brief Module Description
OSHA Requirements	REL-PAC-0-REI	Responding to Employee Incidents	1	The key to reducing incidents and injuries in your organization is to prevent incidents from happening. To prevent incidents, you must understand what causes them. A thorough incident investigation aims to reveal causation and suggestions for the implementation of preventive measures. This course will also help you to understand the significant role you play in incident investigation and prevention. The application of this information to the workplace allows you to prevent future incidents.
OSHA Requirements	REL-PAC-0-STFP	Slips, Trips, and Falls Prevention	0.5	It takes a team effort to have an eye out for potential hazards and then to ACT to remove them. This course is designed to help you get engaged in preventing slips, trips, and falls within your community.
OSHA Requirements	REL-PAC-0-TBPA	Transmission Based Precautions: Airborne	0.1	This course presents Pro on the Go instruction for implementing infection control measures to prevent transmission of airborne disease.
OSHA Requirements	REL-SRC-0-TBP	Transmission-Based Precautions	0.5	This course presents the principles of transmission-based precautions and strategies to apply them in daily practice. It differentiates between transmission-based precautions and standard precautions, and identifies when and how to implement the appropriate precautions.
Workforce Skills - Supervision and Management	REL-ALL-0-WSU	Workplace Substance Use	2	The goal of this course is to provide managers and leaders with an understanding of the competencies needed to identify and manage employees with substance use issues.
Workforce Skills and Development	REL-ALL-0-PSW	Problem Solving in the Workplace	1	In this course, you will learn how problems affect the workplace and about the common obstacles to effective problem solving at work. You will also learn how to apply problem solving steps and solve common problems with common solutions. Learning and using these problem solving strategies will reduce the frustration of experiencing the same workplace problems over and over.
Workforce Skills and Development	REL-PSC-0-PSPLGBTQ	Interacting with the LGBTQ+ Community	1	The goal of this course is to provide correctional, law enforcement, parole, and probation officers with education regarding the LGBTQ+ population and strategies for effective interactions with the LGBTQ+ population.