

## Available Courses

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
Basic Supervision Skills	<input type="checkbox"/>	REL-ALL-0-BSUPSK	Basic Supervisory Skills	1	This course covers some basic skills that can help you be an effective supervisor-whether you are new to the role or have had some supervisory experience in the past.
Basic Supervision Skills	<input type="checkbox"/>	REL-ALL-0-IEE	Improving Employee Engagement	1	The goal of this course is to provide nurses, administrators, and HR professionals in healthcare settings with strategies to improve employee engagement.
Basic Supervision Skills	<input type="checkbox"/>	REL-ALL-0-IIT	Introduction to Interviewing Techniques	1	This course will help you achieve the 2 main goals of a job interview: selecting the right applicants and presenting your organization as a desirable place to work to the top candidates in the market.
Basic Supervision Skills	<input type="checkbox"/>	REL-ALL-0-ITB	Introduction to Team Building	0.5	Knowing how to work in teams is essential for success in most jobs. Organizations rely on teams to solve problems and complete complex tasks. In addition, team membership creates opportunities to gain skills needed to be successful.
Basic Supervision Skills	<input type="checkbox"/>	REL-ALL-0-SSKTB	Supervisory Skills: The Basics	0.5	This course discusses the basic tools needed for supervisors and managers to be successful in their roles.
Basic Supervision Skills	<input type="checkbox"/>	REL-ALL-0-TRANSUP	The Transition to Supervisor	1	This course is designed to prepare you for a smooth initial transition to your new position of leadership. It will cover the basics of changing relationships and how to handle difficulties along the way.
Basic Supervision Skills	<input type="checkbox"/>	REL-BHC-0-WMELGBTQC	Working More Effectively with the LGBTQ+ Community	2	In this course, you will learn how to practice more affirmatively by addressing the behavioral health needs of LGBTQ+ populations and how to employ relevant, evidence-based interventions effectively. This course will primarily focus on lesbian, gay, bisexual, transgender, and queer adults but the knowledge you gain can be applied to additional gender identities, sexual orientations and age groups.
Basic Workforce Skills	<input type="checkbox"/>	REL-PAC-0-ADRP	Advance Directives from a Regulatory Perspective	0.25	Healthcare consumers have the right to request, refuse, and/or discontinue treatment and to formulate an advance directive. This course will provide an overview of current federal regulations related to advance directives for all healthcare providers.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-AM	Anger Management	0.5	This course will provide the learner with a basic understanding of anger and describe techniques for managing anger in the workplace.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-CR	Conflict Resolution	0.5	This course presents techniques essential to handling conflict in the workplace.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-CSERV	Customer Service	0.5	The skills you learn in this course are meant to help you in your daily routine as well as when you need to defuse a customer's negative impression and recover the relationship.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-EFFCOM	Effective Communication	0.25	This course will help you to communicate clearly, concisely, and professionally. You'll increase understanding between you and your coworkers by learning what to say, how to say it, and the barriers to good communication.

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Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-PROFW	Effective Workplace Writing	0.25	In this course, you'll learn best practices that apply to all forms of professional writing. You'll learn how to organize information, clearly state your purpose, and avoid common errors.
Basic Workforce Skills	<input type="checkbox"/>	REL-BHC-0-ISCPF	Importance of Self-Care for Frontline Professionals	1.5	The goal of this course is to provide practical information on effective self-care strategies to use in times of prolonged stress, such as during a public health crisis.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-MPBOUND	Maintaining Professional Boundaries	0.5	The goal of this course is to share with general staff in any setting the basics of how to maintain professional boundaries.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-PSW	Problem Solving in the Workplace	1	In this course, you will learn how problems affect the workplace and about the common obstacles to effective problem solving at work.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-WTEAM	Working in a Team	0.5	This course provides you with the essential components to be an effective team member.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-WWDP	Working with Difficult People	0.25	In this course, you'll learn strategies to calmly address misunderstandings before they blow up. Professional relationships can improve when you know how to deal with differences, communicate clearly, and listen respectfully.
Basic Workforce Skills	<input type="checkbox"/>	REL-ALL-0-WSU	Workplace Substance Use	2	The goal of this course is to provide managers and leaders with an understanding of the competencies needed to identify and manage employees with substance use issues.
Compliance/Safety	<input type="checkbox"/>	REL-ALL-0-AAD	About Advance Directives	0.5	The goal of this course is to inform all healthcare staff about the basics of advance directives.
Compliance/Safety	<input type="checkbox"/>	REL-PAC-0-ACGC	About Caregiver Conduct	1	This course discusses proper employee conduct and professionalism when caring for others. It also discusses how to develop and maintain professional relationships with the individuals you care for.
Compliance/Safety	<input type="checkbox"/>	REL-SRC-0-APM	Accident Prevention and Management	0.75	This course will help you prevent and manage accidents that occur as a result of environmental hazards.
Compliance/Safety	<input type="checkbox"/>	REL-ALL-0-BCORPC	Basics of Corporate Compliance	0.5	The goal of this course is to help staff recognize and report unlawful and unethical behavior.
Compliance/Safety	<input type="checkbox"/>	REL-ALL-0-BDD	Basics of Defensive Driving	0.5	The goal of this educational program is to provide all staff with knowledge of defensive driving techniques.
Compliance/Safety	<input type="checkbox"/>	REL-ALL-0-BPPE	Basics of Personal Protective Equipment	0.5	The goal of this course is to educate staff in all healthcare settings about personal protective equipment.
Compliance/Safety	<input type="checkbox"/>	REL-ALL-0-BBH	Beyond the Basics of HIV	1	This course provides a detailed review of HIV infection and its progression to AIDS, its effects on an individual's cellular function, and epidemiological aspects of prevalence and incidence.
Compliance/Safety	<input type="checkbox"/>	REL-PAC-0-BWM	Biomedical Waste Management	0.5	This course provides guidance for safe work practices while working with or around biomedical waste. It will help you meet the training goals that may be required by regulation or your company!

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Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-BPSP	Bloodborne Pathogens and Standard Precautions	1	This course engages the learner in the tools and practices for workplace safety, including standard precautions, proper handwashing, the use of personal protective equipment, and the steps to take if one is exposed to a bloodborne pathogen.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-BINW	Bullying in the Workplace	0.25	The goal of this course is to educate all employees on how to recognize, respond to, and prevent bullying.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-CDV	Children and Domestic Violence	1	The goal of this course is to raise awareness about this cultural crisis. Education and prevention are the keys to breaking the cycle. Parents must learn how to model non-violent behaviors.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-CAOA	Cultural Awareness and the Older Adult	1	The purpose of this course is to familiarize the learner with information on cultural diversity and cultural awareness related to the older adult. The course engages the learner in comparing cultural similarities and differences, and how these may impact the approach to care.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-CDIV	Cultural Competence	0.5	This course provides important information about becoming more respectful and culturally competent.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-CDOA	Cultural Diversity and the Older Adult	1.25	The purpose of this course is to bring awareness regarding cultural diversity as it relates to the care of older adults. This course presents terminology and the characteristics of culture. The learner will be challenged to think about how an awareness of cultural diversity may impact care.
Compliance/ Safety	<input type="checkbox"/>	REL-BHC-0-DTEBH	Decreasing Medical and Treatment Errors in Behavioral Health	1	The goal of this course is to provide about types, prevalence, causes, and consequences of medical and treatment errors in the behavioral health setting, as well as how to address them and reduce risk of future errors.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-HCPRO-DAEH	Diversity for All Employees for Healthcare	0.25	This training presentation will explain how you can support diversity in our organization. At the end of the training session, you will be able to identify how we are diverse, understand the challenges and opportunities of workplace diversity, help avoid discrimination, and follow company policy.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-DEIHE	Diversity, Equity, and Inclusion for the Healthcare Employee	1.5	The goal of this course is to provide healthcare employees with training about Diversity, Equity, and Inclusion (DEI).
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-DVAHP	Domestic Violence Awareness for Healthcare Personnel	2	The goal of this course is to enhance the ability of nurses in various settings to identify and treat people who are victims of domestic violence and abuse.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-CTCP	Duties of a Caregiver	1	This course covers the basic scope of a caregiver's job including how to preserve your clients' safety and integrity, help with mobility and independence, and how to work within the rules and regulations that govern your job.

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Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-EPR	Emergency Preparedness Regulations	1.5	The goal of this course is to educate administrators and nurses about the key elements for an effective risk assessment.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-ENCCI	Encouraging Client Independence	1	This course discusses methods used for restoring independence using person-centered care. It also discusses the use of assistive devices to help encourage independence.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-ESSQI	Essentials of Quality Improvement	0.25	Making positive changes to improve healthcare is a vital factor in all healthcare settings. In this course, you will learn the basic concepts of QI in healthcare.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-ETHCC	Ethics and Corporate Compliance	0.5	The goal of this course is to familiarize general staff in healthcare settings with the most common types of fraudulent and improper conduct.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-FSEP	Fire Safety and Emergency Preparedness	2	The purpose of this course is to familiarize the learner with fire safety and emergency preparedness in the community care setting.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-FA1	First Aid – Part 1	1	The purpose of this course is to provide an overview of basic first aid principles for injury-related emergencies. This course also reviews appropriate safety measures and responses for injuries caused by trauma, thermal factors, and stings or bites.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-FA2	First Aid – Part 2	1	The purpose of this course is to provide an overview of basic first aid principles for sudden illness-related emergencies encountered in the community. Appropriate safety measures and responses are reviewed for conditions of the neurological, cardiac, respiratory, gastrointestinal, and endocrine systems, as well as emergency situations involving special populations.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-FIRSTAID	First Aid Refresher	1	This course will teach you basic first aid strategies so that you can respond effectively to a range of situations, from minor injuries to life-threatening emergencies.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-HABXY	Handling Aggressive Behaviors	0.5	The goal of this course is to train staff on steps to prevent and manage aggressive behaviors.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-HW	Harassment in the Workplace	1	This course will provide information that will help produce a healthy work environment that is free of harassment. It will also help you understand your role if you encounter harassment in the workplace.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-HSEC	HIPAA Security	0.5	In this course, the learner will learn about the Security Rule and ways they can prevent breaches.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-HBAS	HIPAA: Basics	0.5	The goal of this course is to provide all staff with an overview of the principles of HIPAA.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-HDDSMEC	HIPAA: Do's and Don'ts of Social Media and Electronic Communication	0.5	The goal of this course is to make all employees more aware of how to comply with HIPAA when using electronic communication.

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Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-HPRR	HIPAA: Privacy Rule	0.25	The goal of this course is to provide all staff with knowledge of the HIPAA Privacy Rule.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-HSECR	HIPAA: Security Rule	0.5	The goal of this course is to describe the Security Rule and ways you can prevent breaches.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-DES	HIV/AIDS - Diagnosis and Early Stages	1	This course follows Manuel as he goes through the HIV/AIDS diagnosis process. Through Manuel's appointments and interactions with the hospital staff, you are given a close look at the early stages of HIV/AIDS.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-FI	HIV/AIDS - Focusing on the Individual	1	This course is an intimate interview with Alora Gale, who was diagnosed with AIDS at the age of 6. In this illustrated interview, Alora Gale candidly discusses her diagnoses, her symptoms, her treatments, and generally how suffering from AIDS has had an impact on her life.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-EE	HIV/AIDS - The Elder's Experience	1	This course will help you provide care for a client with HIV/AIDS. Elderly clients with HIV/AIDS have special needs and considerations for care.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-UI	HIV/AIDS - Understanding the Illness	1	This course teaches the difference between the virus (HIV) and the disease (AIDS). Keep yourself and your clients safer and healthier by understanding how the virus is spread and what precautions to use to prevent its spread.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-HTAGE	Human Trafficking: A Growing Epidemic	2	The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-POTGC-IHPDSB	Identifying and Handling a Person with Drug Seeking Behaviors	0	This course presents Pro on the Go instruction for how to identify and handle a person with drug seeking behaviors.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-IMICW	Identifying and Managing Impairment in the Workplace	0.5	The goal of this course is to provide all staff with an overview of how to recognize impairment and what to do about it.
Compliance/ Safety	<input type="checkbox"/>	REL-BHC-0-IRCAN	Identifying and Responding to Child Abuse and Neglect	1.5	This course will teach you about the various types of child abuse and neglect that are currently the most common, and the physical and behavioral warning signs that may accompany different kinds of child maltreatment. You will learn some general guidelines for mandatory reporting and how you can find out the specific reporting requirements of your particular state.
Compliance/ Safety	<input type="checkbox"/>	REL-BHC-0-IRBH	Incident Reporting in Behavioral Health	0.5	Incident reporting is a critical part of the performance improvement process in every behavioral health and community health facility. While every effort is made to prevent incidents from happening, accidental or unexpected things may occur that must be reported and investigated.
Compliance/ Safety	<input type="checkbox"/>	REL-SRC-0-ICP	Infection Control and Prevention	1	In this module, you will learn about healthcare-associated infections and the steps you can take to prevent them.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-POTGC-ICAP	Infection Control: Airborne Precautions	0	This course presents Pro on the Go instruction for implementing infection control measures to prevent transmission of airborne disease.

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Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-POTGC-ICCP	Infection Control: Contact Precautions	0	This module reviews the steps needed to maintain contact precautions including topics on PPE, transportation, equipment, and placement.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-POTGC-ICDP	Infection Control: Droplet Precautions	0	This module reviews the steps to take to maintain droplet precautions including topics on PPE, transportation, equipment, and placement.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-ISOCO	Infection Control: Isolation and Cohorting	0.5	The goal of this course is to educate nursing professionals in long-term care facilities on the use of isolation and cohorting to help prevent the spread of infections.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-HCPRO-IUBSHI	Interrupting Unconscious Bias for Supervisors in the Healthcare Industry	0.75	After completing this course, supervisors should be able to identify their own unconscious biases and 'interrupt' them when making critical personnel management decisions.
Compliance/ Safety	<input type="checkbox"/>	REL-BHC-0-LESBHP	Legal and Ethical Standards For Behavioral Health Professionals	1	This course is designed to help providers distinguish between standards of care and legal and ethical issues.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-LOTOP	Lockout/Tagout Procedures	0.25	The goal of this course is to provide all staff with an overview of lockout/tagout procedures.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-MBI	Managing Bug Infestations	0.25	The goal of this course is to provide all staff with measures to prevent or deal with infestations.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-MANEL	Managing Elopement	0.5	This course discusses the precautions and interventions to follow to prevent a resident from eloping. It also discusses the process for how to respond if a resident elopes.
Compliance/ Safety	<input type="checkbox"/>	REL-SRC-0-MRDLICNA	Medical Record Documentation & Legal Information for Certified Nursing Assistants	1	Certified nursing assistants, or CNAs, give important and valuable care in all types of settings. Just as important as the care you give is the documentation of that care. Additionally, you must be familiar with legal aspects of care that guide your practice as a CNA. This course will offer you guidance on documentation and legal aspects of care.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-MMEL	Minimizing Medical Errors	1	The purpose of this course is to help you, whether you work in a skilled nursing facility or an assisted living community, recognize error-prone situations and the factors that impact medical errors in an effort to prevent them.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-MSTF	Minimizing Trips, Slips, and Falls	0.25	The goal of this course is to help all employees minimize trips, slips, and falls.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-MDRO-V2	Multi-drug Resistant Organisms (MDROs)	0.5	Multi-drug Resistant Organisms (MDROs) are a significant challenge to the healthcare industry. The prevention and control of MDROs are an important component to all infection control programs.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-ORFE	Obtaining a Restraint- Free Environment	0.75	This course discusses the different types of restraints and when restraints are appropriate to use. It also discusses your role in creating a restraint-free environment.

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Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-OXYSFTY	Oxygen Safety	0.25	Many people require the use of Oxygen (O2) on a regular basis outside the hospital. This course will teach learners to recognize supplemental Oxygen, understand the risks and dangers, and properly handle supplemental Oxygen.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-CFISA-PCIDSS1	PCI Compliance Security Awareness Training Level I	1	Level I training provides employees with a solid understanding of how to properly protect credit card and personal information. This course also teaches a user about basic safe internet use.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-CFISA-PCIDSS2	PCI Compliance Security Awareness Training Level II	2	Level II PCI-DSS course includes all Level I lessons and extends employees security awareness training on best practices to protect your workplace. Level II also teaches employees about identity fraud and how human behavior is exploited by cybercriminals.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-PPE	Personal Protective Equipment	1	The purpose of this course is to familiarize the learner with personal protective equipment. The different types and proper application of personal protective equipment are discussed.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-PRE	Personal Rights and Ethics	1	This course discusses personal rights and ethics that are a vital part of healthcare. It also discusses how to make ethical decisions in healthcare. Without the knowledge of ethics, healthcare workers would have a difficult time determining what is ethically right and wrong.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-PL-UTHR	Personalized Learning: Understanding the HIPAA Regulations	1	This personalized learning module evaluates the learner's knowledge of the HIPAA regulations and application of its standards in the workplace and provides training based on the learner's knowledge gaps within key areas of HIPAA compliance.
Compliance/ Safety	<input type="checkbox"/>	REL-SRC-0-PBI-R1	Preventing Back Injuries	0.5	Back injuries are a significant concern in the healthcare industry. You may be at risk and not even realize it. In this course, you will learn ways that you can prevent back injuries.
Compliance/ Safety	<input type="checkbox"/>	REL-ACU-0-OT25	Preventing Unintentional Childhood Injury	1	Occupational therapists have the training and skill set to address this serious problem by increasing awareness through education in the community context. This module describes the prevalence and common causes of unintentional injury and the role of occupational therapy in injury prevention.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-PRRA	Preventing, Recognizing, and Reporting Abuse	0.5	The goal of this course is to provide direct care professionals in post-acute care with knowledge of preventing, recognizing, and reporting abuse.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-PREBI	Prevention of Back Injuries	0.75	This course discusses the basics of back injury prevention. It also discusses proper lifting methods and back strengthening and stretching techniques.
Compliance/ Safety	<input type="checkbox"/>	REL-SRC-0-PCNCE	Privacy and Confidentiality for Non-HIPAA Covered Entities	0.25	As part of your responsibilities, you will come in contact with and need to communicate personal information about those individuals. You are responsible for protecting the privacy and confidentiality of all individuals' personal information.

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Compliance/ Safety	<input type="checkbox"/>	REL-ALL-HCPRO-ROUBESHI	Recognizing and Overcoming Unconscious Bias for Employees and Supervisors in the Healthcare Industry	0.5	This course will benefit everyone who interacts with coworkers, customers, or anyone else as part of their job. After completing this course, learners will be able to identify and address their own unconscious biases and take steps to 'interrupt' them when communicating and interacting with others in the workplace.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-WB-RQAPICF	Recovering Your QAPI and Compliance Focus	1.25	The goal of this course is to provide nursing and administrator professionals in hospice with knowledge of how to refocus QAPI and Compliance programs.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-RCPR	Refresher for CPR	1	The goal of this course is to provide all staff with an overview of CPR.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-RCA	Root Cause Analysis	0.25	This course provides staff with an overview of root cause analysis and some of the most common tools used to conduct it.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-CFISA-SATL1	Security Awareness Training Level I	1	Level 1 provides an overview of the risk associated to cybercrime and best practices to protect the business from phishing, email threats, and other cybercrimes.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-CFISA-SATL2	Security Awareness Training Level II	2	Level II expands on Level I training and provides employees with a more robust cybersecurity awareness training experience. The added lessons help your organization to reduce risk.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-SPBP	Standard Precautions and Bloodborne Pathogens	1	This course engages the learner in the tools and practices for workplace safety, including standard precautions, proper handwashing, the use of personal protective equipment, and the steps to take if one is exposed to a bloodborne pathogen.
Compliance/ Safety	<input type="checkbox"/>	REL-BHC-0-PECP	Supporting Client Rights for Paraprofessionals in Behavioral Health	1	The goal of this course is to provide paraprofessionals in behavioral health settings with information about client rights.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-BETHDM	The Basics of Ethical Decision Making	0.5	This course provides you with some basic tools and concepts for ethical decision making in the workplace. It is not intended to replace guidelines established by your organization or professional association. You should know your organization's ethics code and refer to it whenever you make an ethical decision.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-TBH	The Basics of HIV	0.5	This course discusses the modes of transmission and risk factors for HIV. It also discusses prevention methods, testing modalities, and reporting requirements.
Compliance/ Safety	<input type="checkbox"/>	REL-SRC-0-EJA	The Elder Justice Act	0.5	In this course, you will learn your responsibilities under the Elder Justice Act.



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Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-LAD	The Legal Aspects of Documentation	1.25	What you document can and does reflect the care provided and the resulting outcome when the documentation is factual, complete, timely, and detailed. In this course, you will learn about concepts and rules regarding documentation in the medical record as it relates to negligence, malpractice, and civil litigation.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-TBPA	Transmission Based Precautions: Airborne	0	This course presents Pro on the Go instruction for implementing infection control measures to prevent transmission of airborne disease.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-TRPC	Transmission Based Precautions: Contact	0	This module reviews the steps needed to maintain contact precautions including topics on PPE, transportation, equipment, and placement.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-TBPD	Transmission Based Precautions: Droplet	0	This module reviews the steps to take to maintain droplet precautions including topics on PPE, transportation, equipment, and placement.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-UAN	Understanding Abuse and Neglect	0.75	The goal of this course is to provide direct care workers in post-acute settings with guidance for recognizing, reporting, and preventing abuse.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-UHT	Understanding Human Trafficking	1	The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking.
Compliance/ Safety	<input type="checkbox"/>	REL-ALL-0-ULAL	Understanding Latex Allergies	0.25	The goal of this course is to provide all staff with knowledge of latex allergies.
Compliance/ Safety	<input type="checkbox"/>	REL-PAC-0-WHS	Workplace Hazards and Safety	1	This course will teach you how to create a safe, comforting environment, and how to keep it free from hazards.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-ALL-0-DLHDE	A Day in the Life of Henry: A Dementia Experience	0.25	This course helps learners experience this reality, even briefly, allowing them to understand the importance of their interventions and actions.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-CHC-0-BPIP	Best Practice for Interviewing the Patient	1	This course will discuss how to conduct patient-centered interviews. You will learn interviewing methods to effectively elicit the important details about a patient's reason for presenting to the clinic.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-BPDTTP	Best Practices for Documenting the Treatment Planning Process	1.5	The goal of this course is to provide professionals in addictions, behavioral health counseling, case management, care management, marriage and family therapy, psychology, social work, and nurses in a health and human services setting with current strategies and recommendations for effective and person-centered treatment planning documentation.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-BMCE	Building a Multicultural Care Environment	1.75	Broadly, this course examines the factors that may contribute to the underutilization of healthcare services, as well as ways to improve cultural understanding and competency in healthcare treatment.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-CRCP	Cultural Responsiveness in Clinical Practice	1.5	In this course, you will learn how culturally responsive practice can have a positive effect on your service delivery.

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Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-DTEBH	Decreasing Medical and Treatment Errors in Behavioral Health	1	The goal of this course is to provide education about types, prevalence, causes, and consequences of medical and treatment errors in the behavioral health setting, as well as how to address them and reduce risk of future errors.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-ALL-0-DEIHE	Diversity, Equity, and Inclusion for the Healthcare Employee	1.5	The goal of this course is to provide healthcare employees with training about Diversity, Equity, and Inclusion (DEI).
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-DTP	Documentation for Treatment Planning	2	The main goal of this course is to reinforce what you already know about plans of care while offering you direction and structure for capturing the real therapeutic relationship on paper. You will learn how to better represent the care process by incorporating the core principles for clinical documentation.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-SRC-0-FSF	Food Safety Fundamentals	1	The purpose of this course is to teach you about foodborne illness and disease, why it is important to wash your hands effectively, and how to keep the food service area around you clean and sanitary.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-ALL-0-HTAGE	Human Trafficking: A Growing Epidemic	2	The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-IRCAN	Identifying and Responding to Child Abuse and Neglect	1.5	This course will teach you about the various types of child abuse and neglect that are currently the most common, and the physical and behavioral warning signs that may accompany different kinds of child maltreatment. You will learn some general guidelines for mandatory reporting and how you can find out the specific reporting requirements of your particular state.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-IDD-0-IIIDD	Incident Investigations in IDD	1	In this course, you will learn about why it is so important to investigate incidents. You will learn about your role in the investigation and how you can ensure investigations are effective and meaningful.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-IRBH	Incident Reporting in Behavioral Health	0.5	It is your obligation to report and examine incidents to prevent future occurrences. Your prompt and accurate reporting is vital to ensuring a safe, risk-free, and secure environment for clients, staff, volunteers, and visitors.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-IOAMC	Individual and Organizational Approaches to Multicultural Care	1.25	This course presents an overview of multicultural care and service delivery. You will be guided through the national standards in the United States for working with individuals from diverse backgrounds and cultures, along with key concepts that relate to your role in the alleviation of health disparities.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-PI-0-P46	Medicare and Medicaid Fraud and Abuse Prevention	2	Welcome to the Medicare and Medicaid Fraud and Abuse Prevention learning module, presented by Relias! The sections in this module explain Medicare and Medicaid fraud and abuse prevention, detection, recovery, and reporting.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-ALL-CFISA-PCIDSS1	PCI Compliance Security Awareness Training Level I	1	Level I training provides employees with a solid understanding of how to properly protect credit card and personal information. This course also teaches a user about basic safe internet use.

## Available Courses

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-ALL-CFISA-PCIDSS2	PCI Compliance Security Awareness Training Level II	2	Level II PCI-DSS course includes all Level I lessons and extends employees security awareness training on best practices to protect your workplace. Level II also teaches employees about identity fraud and how human behavior is exploited by cybercriminals.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-PIRAN	Preventing, Identifying, and Responding to Abuse and Neglect	1	This course provides information on child, elder, and dependent adult abuse, as well as intimate partner violence.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-PIRDAA	Prevention, Identification, and Reporting of Dependent Adult Abuse	1	You should also be aware of precautions dependent adults can take to protect themselves from becoming a victim of abuse. Finally, you should be familiar with your responsibilities related to reporting suspected or known dependent adult abuse.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-HHS-0-QI	Quality Assurance and Performance Improvement for Direct Care Professionals	1	You will learn relevant aspects of how quality improvement not only impacts your job, but also your clinic or agency's performance. The information in this training will provide you with an overview of several quality improvement models, as well as detailed and specific examples that demonstrate these models in action. After completing this course, you will be armed with the knowledge you need to apply these concepts in your own setting.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-HHS-0-SF-V2	Safety In The Field	2.5	The purpose of this course is to teach human service workers how to stay safe by using safety techniques while working in the field, delivering services, and conducting meetings at client residences. The safety techniques you will learn can be applied to a variety of settings; however, most of the real-life examples in this course focus on visits to client homes.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-HHS-0-SBIRT-V2	SBIRT: Screening and Interventions for Individuals with Substance Use Issues	1.25	This course will discuss the core components of the Screening, Brief Intervention, and Referral to Treatment model, the most common screening tools used, and how the basic philosophy, principles, and techniques of motivational interviewing and stages of change apply to SBIRT.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-ALL-CFISA-SATL1	Security Awareness Training Level I	1	Level 1 provides an overview of the risk associated to cybercrime and best practices to protect the business from phishing, email threats, and other cybercrimes.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-ALL-CFISA-SATL2	Security Awareness Training Level II	2	Level II expands on Level I training and provides employees with a more robust cybersecurity awareness training experience. The added lessons help your organization to reduce risk.
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-BHC-0-PECP	Supporting Client Rights for Paraprofessionals in Behavioral Health	1	The goal of this course is to provide paraprofessionals in behavioral health settings with information about client rights.

## Available Courses

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
Compliance/ Safety - HHS	<input type="checkbox"/>	REL-ALL-0-UHT	Understanding Human Trafficking	1	The goal of this course is to provide healthcare staff with critical steps to recognize and respond to human trafficking.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-ALCUSE-V2	Employee Wellness - Alcohol Use: How Much Is Too Much?	0.25	It's important for everyone who drinks to be able to reflect on their habits and decide whether it might be better to make a change. This course presents information about low- and high-risk patterns of alcohol consumption and what they look like.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-DOH-V2	Employee Wellness - Dental and Oral Health	0.25	Most of us think we know how to take care of our teeth and we intend to do it well. But it's easy to get careless. Over time, these lapses can lead to complex dental problems. This course is a reminder that your investment today in dental and oral hygiene will pay off in the long run!
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-DPREV-V2	Employee Wellness - Diabetes Prevention	0.25	This course looks at common symptoms and complications, as well as everyday changes you can make to reduce your risk of developing type 2 diabetes.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-EINTELFT-V2	Employee Wellness - Emotional Intelligence: Feeling & Thinking	0.25	This module will explain a little bit about how emotions work in the brain and how developing your EQ can improve your quality of life.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-HEB-V2	Employee Wellness - Healthy Eating on a Budget	0.25	The idea of healthy living is prevalent in our current society. This course will help you understand how to make the best choices and implement them into the daily life.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-HS-V2	Employee Wellness - Healthy Sleep	0.25	This course explains why sleep is important and how to improve your quality of sleep.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-HDPREV-V2	Employee Wellness - Heart Disease Prevention	0.25	This course will help you identify positive heart health practices and apply them in your own life.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-IPF-V2	Employee Wellness - Importance of Physical Fitness	0.25	Most people know that physical fitness is important, but it can still be a struggle to develop and maintain a regular fitness routine. This course looks at how you can incorporate fitness activities into your everyday life. You may be surprised how easy it is, and we think you'll agree the rewards are pretty great!
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-MF-V2	Employee Wellness - Making the Most of Your Memory	0.25	Through this course you will be empowered with strategies to enhance and sustain your memory functioning for optimal performance.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-SUPD-V2	Employee Wellness - Safe Use of Prescription Medications: Part 1	0.25	This course will help you locate and interpret the instructions given to you with a prescription medication, including how much and how long you should take it and any potential side effects or complications.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-SECG-V2	Employee Wellness - Side Effects of Care Giving	0.25	Caregiving demands a tremendous amount of compassion and empathy. While this can be incredibly rewarding, it can cause some adverse side effects.

**Available Courses**

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-SMCESS-V2	Employee Wellness - Smoking Cessation: Ready, Set, Quit!	0.25	Quitting is hard, yet people quit for good all the time. One thing that can improve your chances of quitting smoking for good is to make a plan. When you make a plan, you prepare yourself as well as you can for the temporary discomfort of nicotine withdrawal.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-STRMGT-V2	Employee Wellness - Stress Management	0.25	This course will teach you to identify triggers and develop a personal stress management plan.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-TMGMT-V2	Employee Wellness - Time Management	0.25	In this course, you'll develop a basic understanding of time management skills by learning techniques to help recognize the most common 'slippery slope' moments and identify strategies to overcome them. Mastering time management helps us reach our goals and reduce stress.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-WGTMGMT-V2	Employee Wellness - Weight Management	0.25	This course is not intended to replace individual medical advice. Contact a registered dietitian or nutritionist for personalized weight management strategies.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-WLBAL-V2	Employee Wellness - Work-Life Balance	0.25	This course will explore the factors causing imbalance between work and home and teach you how to make changes in both areas to restore balance.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-EWEA	Employee Wellness: Emotional Awareness	0.25	In this course, you'll learn about developing emotional awareness, which is the foundation of emotional intelligence.
Employee Wellness	<input type="checkbox"/>	REL-ALL-0-EWSCFP	Employee Wellness: Self-Care for Frontline Professionals	0.25	This goal of this course is to provide staff working in healthcare settings with information about self-care and strategies they can use for self-care during crisis situations.
HR/Legal	<input type="checkbox"/>	REL-ALL-0-AFFACT	Affirmative Action	0.5	Discrimination and harassment may be based on race, color, religion, gender, sexual orientation, age, marital status, ethnicity or national origin, veteran status, disability, or other classes protected by law. Anti-discrimination laws help ensure that potential and existing employees are treated fairly and with dignity and respect.
HR/Legal	<input type="checkbox"/>	REL-RCC-ICD10-CDREC	Coding Done Right: Ethics of Coding	0.5	The goal of this course is to provide the professional coder with an understanding of ethical coding.
HR/Legal	<input type="checkbox"/>	REL-ALL-0-CEFFEL	Concepts of Effective eLearning	0.5	The goal of this course is to provide staff with the basic concepts of eLearning.
HR/Legal	<input type="checkbox"/>	REL-ALL-0-DFM	Documentation for Managers	0.5	This course discusses when and what people managers should document. It also discusses documentation best practices.
HR/Legal	<input type="checkbox"/>	REL-ALL-0-DOCSUP	Documentation for Supervisors	1	In this course, we will explore the importance of accurate documentation for important employee matters.
HR/Legal	<input type="checkbox"/>	REL-ALL-0-FS	FLSA for Supervisors	1	This course will introduce you to key provisions of the FLSA through a combination of easy-to-read summaries and skill-building activities that highlight how the law applies in scenarios you may encounter at work.

**Available Courses**

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
HR/Legal	<input type="checkbox"/>	REL-ALL-0-FMLAS	FMLA for Supervisors	1	This course will introduce you to key provisions of the FMLA such as which employees have rights under the FMLA and the circumstances under which they are eligible to take protected leave.
HR/Legal	<input type="checkbox"/>	REL-ALL-0-MANHR	Management of Human Resources	1.5	The goal of this course is to provide HR professionals and managers with an overview of HR responsibilities.
HR/Legal	<input type="checkbox"/>	REL-ALL-0-WDWSNK	Workplace Discrimination: What Supervisors Need to Know	1	You can be held liable for discrimination whether or not you intentionally discriminated against your employee, so it is imperative that you understand the federal laws prohibiting discrimination.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-AM	Anger Management	0.5	This course will provide the learner with a basic understanding of anger and describe techniques for managing anger in the workplace.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-BSUPSK	Basic Supervisory Skills	1	This course covers some basic skills that can help you be an effective supervisor- whether you are new to the role or have had some supervisory experience in the past.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-CMLC	Change Management: Leading Change	1	The goal of this course is to provide managers and supervisors with strategies for planning and implementing change, as well as for guiding their team through the change process.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-CMNC	Change Management: Navigating Change	0.5	The goal of this course is to provide managers and supervisors with an understanding of the common reasons for resistance to change and learn ways to counteract it.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-CR	Conflict Resolution	0.5	Conflict in the workplace is inevitable because every person is different. This course presents techniques essential to handling conflict in the workplace.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-CSERV	Customer Service	0.5	In this course you learn what customer service is, who your customers are, and how to build relationships with customers through everyday interactions. You will practice ways to communicate respect, attentiveness, and empathy in a variety of situations.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-EFFCOM	Effective Communication	0.25	This course will help you to communicate clearly, concisely, and professionally. You'll increase understanding between you and your coworkers by learning what to say, how to say it, and the barriers to good communication.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-ECWSNK	Effective Communication: What Supervisors Need to Know	1	This course prepares you to better work beside people and in situations on a professional level through effective communication.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-PROFW	Effective Workplace Writing	0.25	In this course, you'll learn best practices that apply to all forms of professional writing. You'll learn how to organize information, clearly state your purpose, and avoid common errors.

## Available Courses

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-ECCE	Essentials of Communication: Communication Effectiveness	1	This course will use a blend of experiential exercises, instructive information, and self-study to provide the tips, tools, and techniques you need to increase your effectiveness.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-ECEL	Essentials of Communication: Effective Listening	1	In this course, you will learn the consequences of not listening effectively and how adapting the techniques of active listening will benefit you. You will develop a greater understanding of why and how managers and leaders must listen actively, not passively, to build stronger teams and increase their impact.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-ECNC	Essentials of Communication: Navigating Conversations	1	In this course, you will examine four types of conversations managers face in the workplace and learn how to manage each one effectively. You will learn how to distinguish each conversation type and how to avoid common pitfalls when these conversations become difficult. Techniques for preparing for and conducting difficult conversations will be provided.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-FML	Fundamentals of Management vs. Leadership	1	The goal of this course is to provide managers and leaders with leadership tools and methods.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-FMSSS	Fundamentals of Management: Setting the Stage for Success	0.5	The goal of this course is to provide managers and supervisors with fundamental skills for building relationships with their team.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-FMEL	Fundamentals of Management: The Emerging Leader	0.5	The goal of this course is to provide supervisors and managers with current best practices for the emerging leader.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-FMWW	Fundamentals of Management: Winning at Work	0.5	The goal of this course is to provide supervisors and managers with techniques to strengthen their role as a manager and win at work.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-HPTAE	High Performing Teams: Achieving Excellence	1	In this course, you will explore the importance of identifying team dynamics associated with assessment and motivation that can help or hinder your teams success. You will also learn some practical actions for facilitating emotional buy-in and commitment to achieving greater team results.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-BHC-0-ISCPF	Importance of Self-Care for Frontline Professionals	1.5	The goal of this course is to provide practical information on effective self-care strategies to use in times of prolonged stress, such as during a public health crisis.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-IEE	Improving Employee Engagement	1	The goal of this course is to provide strategies to improve employee engagement.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-IIT	Introduction to Interviewing Techniques	1	This course will help you achieve the 2 main goals of a job interview: selecting the right applicants and presenting your organization as a desirable place to work to the top candidates in the market.

## Available Courses

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-ITB	Introduction to Team Building	0.5	Knowing how to work in teams is essential for success in most jobs. Organizations rely on teams to solve problems and complete complex tasks.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-LFLC	Leadership Fundamentals: Leading as a Coach	1	In this course, you will gain an understanding of what it means to take a coaching approach and learn the fundamental skills to work with individuals on your team in a trust-based environment.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-LFRL	Leadership Fundamentals: Relationship-Centric Leadership	1	In this course, you will meet two different managers and evaluate the results of their autocratic and servant leadership styles. By understanding these leadership styles and their impact, you are better able to bring these learnings to life in your work as a leader.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-MPBOUND	Maintaining Professional Boundaries	0.5	The goal of this course is to share with general staff in any setting the basics of how to maintain professional boundaries.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-MIMPP	Motivating for Improved Performance	0.5	The goal of this course is to provide leaders and manager with an overview of how to motivate improved performance.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-NEMOOC	New Employee Onboarding and Organizational Culture	0.5	The goal of this course is to provide administrators and Human Resources professionals with an overview of the importance of onboarding.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-SSKTB	Supervisory Skills: The Basics	0.5	This course discusses the basic tools needed for supervisors and managers to be successful in their roles.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-IDD-0-RALBMG	The Role of Agency Leadership in Board Management and Governance	1	The goal of this course is to provide managers and leaders in IDD settings with an overview of working with a board of directors.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-TRANSUP	The Transition to Supervisor	1	This course is designed to prepare you for a smooth initial transition to your new position of leadership. It will cover the basics of changing relationships and how to handle difficulties along the way.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-WTEAM	Working in a Team	0.5	This course provides you with the essential components to be an effective team member.
Leadership and Management Fundamentals	<input type="checkbox"/>	REL-ALL-0-WWDP	Working with Difficult People	0.25	In this course, you'll learn strategies to calmly address misunderstandings before they blow up. Professional relationships can improve when you know how to deal with differences, communicate clearly, and listen respectfully.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-ACOVID	About COVID-19	0.25	This course will describe the roots of COVID-19 as well as steps to take to lessen the risk of exposure or infection.



**Available Courses**

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OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-ATCOVID	All Things COVID-19	0.25	The goal of this course is to educate general staff in all healthcare settings about COVID-19.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-BHH	Basics of Hand Hygiene	0.25	The goal of this course is to instruct all employees about when hand hygiene is necessary as well as the correct procedure for hand washing and the use of alcohol-based hand rubs.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-BPPE	Basics of Personal Protective Equipment	0.5	The goal of this course is to educate staff in all healthcare settings about personal protective equipment.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-BIOTER	Bioterrorism	0.5	In this course you will learn how to prepare for and respond to bioterrorism in the workplace.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-CVWYNK	COVID-19 Vaccines: What You Need to Know!	0.25	This course provides a resource link to the Centers for Disease Control and Prevention (CDC) COVID-19 vaccine talking points document to share with individuals.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-DVRP	Domestic Violence: Recognizing and Preventing	1	This course discusses information on recognizing and responding to domestic violence. It also discusses strategies you can use to report and even prevent it.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-ELSFTY	Electrical Safety	0.25	This course focuses on how to work safely with electricity. You will learn what common electrical hazards are present in the workplace, how to make your work setting safer, and how to respond to hazardous electrical incidents.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-ERGOFF	Ergonomics: Office	0.25	In this course, you will learn how to set up a computer workstation properly. It is also important to recognize the early warning signs of common work-related injuries.
OSHA Requirements	<input type="checkbox"/>	REL-CV-0-FSTB	Fire Safety	0.5	This Fire Safety course covers essential topics that will help you know what to do in case of a fire, including workplace fire hazards, using fire extinguishers, and RACE.
OSHA Requirements	<input type="checkbox"/>	REL-CV-0-FSEP	Fire Safety Evacuation Procedures Skills Checklist	0	The following table lists the steps that are expected of you should it be necessary to evacuate individuals from your place of work. The table also provides rationales that explain why you perform some of these steps.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-FSBASIC-V2	Fire Safety: The Basics	0.5	The goal of this course is to provide all employees with easy-to-remember steps and information about responding to and preventing fires.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-HCSDSL	Hazardous Chemicals: SDS and Labels	0.5	The goal of this course is to provide all staff with a review of hazardous chemical labels, pictograms, and Safety Data Sheets (SDSs).
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-HCTESS	Hazardous Chemicals: The Essentials	0.5	The goal of this course is to provide all staff with an overview of how to work safely with hazardous materials and what to do in the event of a hazardous chemical spill.
OSHA Requirements	<input type="checkbox"/>	REL-PAC-0-POTGC-ICAP	Infection Control: Airborne Precautions	0	This course presents Pro on the Go instruction for implementing infection control measures to prevent transmission of airborne disease.

## Available Courses

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OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-ICBC	Infection Control: Basic Concepts	0.25	The goal of this course is to provide staff in all healthcare settings with the basics of infection control.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-IFEP	Infection Control: Essential Principles	0.5	The goal of this course is to provide all staff in healthcare settings with knowledge about infection control and prevention, the basics of how diseases are transmitted, and types of precautions to prevent illnesses such as influenza and tuberculosis.
OSHA Requirements	<input type="checkbox"/>	REL-ACU-0-PR1019	Infection Prevention and Control Nursing: Surveillance Systems	1	The goal of this module is to provide an overview of the design of surveillance systems and the use of surveillance data to prevent and control the spread of infections.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-INFVAC	Influenza Vaccination	0.5	The goal of this course is to provide all staff with the basics of flu prevention, symptoms, and treatment strategies.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-LADSFTY	Ladder Safety	0.25	Sometimes you are required to perform certain job tasks that may involve the use of ladders. By following best practices and taking some basic precautions, you can help prevent ladder injuries.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-LOTOP	Lockout/Tagout Procedures	0.25	The goal of this course is to provide all staff with an overview of lockout/tagout procedures.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-MSTF	Minimizing Trips, Slips, and Falls	0.25	The goal of this course is to help all employees minimize trips, slips, and falls.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-NDWEO	Natural Disasters and Workplace Emergencies: An Overview	0.5	This course is a basic overview of natural disasters and workplace emergencies. This course will provide you with important content that you can use to help keep yourself and others safe during emergencies and disasters in the workplace.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-NDWEET	Natural Disasters and Workplace Emergencies: Earthquakes and Tsunamis	0.5	Earthquakes and tsunamis unleash powerful forces of nature. The goal of this course is to provide all staff with a basic overview of earthquakes and tsunamis.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-NDWEFLL	Natural Disasters and Workplace Emergencies: Flooding and Landslides	0.5	The goal of this course is to provide employees with a foundation for staying safe during flooding and landslides.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-NDWEEHC	Natural Disasters and Workplace Emergencies: Heat and Cold Stress	0.5	The goal of this course is to provide all staff with an overview of both hot and cold environments, the human response, and how to live and work safely in these conditions.

## Available Courses

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OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-NDWEH	Natural Disasters and Workplace Emergencies: Hurricanes	0.5	The goal of this course is to provide the learner with safety considerations for use in hurricane-prone regions.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-NDWET	Natural Disasters and Workplace Emergencies: Tornadoes	0.5	The goal of this course is to provide staff with a foundation for staying safe during a tornado.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-WSRETS	OSHA Workplace Safety Rules – COVID-19 Emergency Temporary Standard	0.25	The goal of this course is to provide an overview of the OSHA COVID-19 Emergency Temporary Standard for all healthcare administrators and managers.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-CONFSP	OSHA: Confined Space	0.25	This course teaches employees who work in confined spaces how to recognize and evaluate potential confined space hazards. A clear understanding of the dangers confined spaces may present can prevent injury and even death.
OSHA Requirements	<input type="checkbox"/>	REL-PAC-0-OTB	Overview of Tuberculosis	1	The goal of this course is to teach professional nurses in the post-acute care setting about tuberculosis
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-PANIP	Pandemic Influenza Preparation	1	This course will introduce you to the influenza pandemic response and its three stages of preparation, response, and recovery.
OSHA Requirements	<input type="checkbox"/>	REL-SRC-0-PROFT	Particulate Respirators and OSHA Fit Testing	0.25	In this course, you will learn about the appropriate fit and use of particulate respirators. In addition to the guidelines provided in this course, you must also be familiar with and follow your organizations specific respiratory protection program.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-PPE	Personal Protective Equipment	0.25	Hazards exist in every work environment, and your work environment is no exception. Personal protective equipment, or PPE for short, is one of the first lines of defense against physical hazards of various sorts. It is important to know the different types of PPE necessary for the job tasks you perform.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-PREBI	Prevention of Back Injuries	0.75	This course discusses the basics of back injury prevention. It also discusses proper lifting methods and back strengthening and stretching techniques.
OSHA Requirements	<input type="checkbox"/>	REL-PAC-0-REI	Responding to Employee Incidents	1	This course will also help you to understand the significant role you play in incident investigation and prevention. The application of this information to the workplace allows you to prevent future incidents.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-CPTRF	Safe Transfers	0.25	This course focuses on the safe and effective methods to transfer individuals. Throughout the course, you'll be asked to make decisions regarding the appropriate assistive devices and the proper lifting techniques.

**Available Courses**

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-SIPR	Sharps Injury Prevention and Response	0.5	In this course, you will learn about types of sharps, what to do if you experience a sharps injury and how you can prevent injury caused by sharps. You will encounter several scenarios where you will apply your knowledge of sharps and how to prevent sharps injury.
OSHA Requirements	<input type="checkbox"/>	REL-PAC-0-STFP	Slips, Trips, and Falls Prevention	0.5	This course is designed to help you get engaged in preventing slips, trips, and falls within your community.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-SUW	Substance Use in the Workplace	1	The goal of this educational program is to provide general staff in all healthcare settings with information to identify and address substance use in the workplace.
OSHA Requirements	<input type="checkbox"/>	REL-PAC-0-TBPA	Transmission Based Precautions: Airborne	0	This course presents Pro on the Go instruction for implementing infection control measures to prevent transmission of airborne disease.
OSHA Requirements	<input type="checkbox"/>	REL-SRC-0-TBP	Transmission-Based Precautions	0.5	This course presents the principles of transmission-based precautions and strategies to apply them in daily practice. It differentiates between transmission-based precautions and standard precautions, and identifies when and how to implement the appropriate precautions.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-TUBBAS	Tuberculosis Basics	0.5	This course will review signs and symptoms and available testing procedures, as well as treatment and prevention related to this disease. The goal of this course is to provide all healthcare providers with a basic understanding of tuberculosis.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-UBBPATH	Understanding Bloodborne Pathogens	0.75	Knowing what is in your organization's ECP, and adhering to it, is a great step forward in maintaining a safe and injury free workplace. This course aligns with OSHA's Bloodborne Pathogen Standard.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-UWRKVLN	Understanding Workplace Violence	0.5	In this course, you will learn how to spot, prevent, and respond to workplace violence.
OSHA Requirements	<input type="checkbox"/>	REL-ALL-0-WSTB	Workplace Safety: The Basics	0.25	It is important that you are aware of common hazards in the workplace and tools and techniques to keep yourself safe. Some situations will be specific to working in an organization, a home, or the community.
Workforce Skills - Supervision and Management	<input type="checkbox"/>	REL-ALL-0-WSU	Workplace Substance Use	2	The goal of this course is to provide managers and leaders with an understanding of the competencies needed to identify and manage employees with substance use issues.
Workforce Skills and Development	<input type="checkbox"/>	REL-ALL-0-PSW	Problem Solving in the Workplace	1	In this course, you will learn how problems affect the workplace and about the common obstacles to effective problem solving at work.
Trust University Quick Course	<input type="checkbox"/>	TUBackingSafely	Backing Up a Vehicle Safely	0.25	This presentation will provide information that employers and employees can use to help prevent accidents while on the job.
Trust University Quick Course	<input type="checkbox"/>	TUDistDrv	Distracted Driving	0.5	Distracted driving is dangerous. This course will provide safety tips to help you stay safer on road and prevent accidents.

**Available Courses**

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
Trust University Quick Course	<input type="checkbox"/>	TUEnerSafeComm	Energizing Your Safety Committee	0.5	Safety committee are an essential component to reducing and preventing injuries but sometimes they need a little zap of energy. Take this course to find out what your organization can do to energize your committee.
Trust University Quick Course	<input type="checkbox"/>	TUHandPowrTool	Hand and Power Tools	0.5	Hand and power tools can cause severe injuries if proper safety measures are not implemented, This course will provide information on both the employer and employee obligations under the OSHA standard(s).
Trust University Quick Course	<input type="checkbox"/>	TUHomeOffcErgo	Home Office Ergonomics	0.5	Employees tele-commuting need to understand how to set up their personal workspace to reduce and/or eliminate ergonomic exposures. This training will provide employees with the necessary information to meet this objective.
Trust University Quick Course	<input type="checkbox"/>	TUKitcSafe	Kitchen Safety	0.5	Kitchens are filled with the potential for many types of accidents. To stay safe, consider each of these possible hazards and identify ways to safeguard yourself.
Trust University Quick Course	<input type="checkbox"/>	TUManuMateHand	Manual Material Handling	0.5	Injuries to the back, neck and shoulders account for about two thirds of manual material handling claims (MMH) in the workforce. By taking this course, learners will understand the risks associated with MMH and methods to prevent injuries and incidents.
Trust University Quick Course	<input type="checkbox"/>	TUOSHARKTheBasics	OSHA Recordkeeping: The Very Basics	0.5	New to the Recordkeeping process and standard? Then this course is for you! This course will provide basic information on the standard and resources to get you started. If you have questions please contact your Senior Loss Control Consultant.
Trust University Quick Course	<input type="checkbox"/>	TUOSHARKCommMist	OSHA Recordskeeping: Common Mistakes	0.5	This course answers the most common questions and addresses easily misunderstood questions on recordkeeping.
Trust University Quick Course	<input type="checkbox"/>	TUPersSafe	Personal Safety in the Community	0.5	Workplace Violence can affect your employees who work in the community. This course is designed to provide your employees who work outside the office safe.
Trust University Quick Course	<input type="checkbox"/>	TUPortLadd	Portable Ladder Safety	0.5	Falls from elevations can cause devastating injuries. Teach your employees to use ladders safely.
Trust University Quick Course	<input type="checkbox"/>	TUProtWorkEffeHeat	Protecting Workers from the Effects of Heat	0.5	Workers who work outdoors need to understand the risks and solutions to avoid illnesses and injuries due to working in a hot environment. This is a beneficial course for them to take prior to working outdoors in the summer months.
Trust University Quick Course	<input type="checkbox"/>	TUSlipTrip	Slips, Trips and Falls Identification and Prevention	0.5	Slips, trips and falls are one of the most preventable WC injury. This course will provide your employees with the information necessary to reduce and/or prevent injuries.
Trust University Quick Course	<input type="checkbox"/>	TUTailgateTopicMergingChanging	Tailgate Topics - Merging and Changing Lanes	0.25	Workers are at risk of injuries due to vehicle accidents whether on the job or while commuting to and from work. This course will help drivers understand the risks and how to safely merge and change lanes as well as safe passing techniques.

## Available Courses

Category Name	Assignment	Module Code	Module Name	Hrs	Brief Module Description
Trust University Quick Course	<input type="checkbox"/>	TUTailgateTopicRightofWay	Tailgate Topics - Right of Way	0.25	Statistics show that forty percent of all car crashes involve intersections. This course will provide information that will reduce the likelihood of you being contributing to this statistic.
Trust University Quick Course	<input type="checkbox"/>	TUTTAggressDrive	Tailgate Topics- Aggressive Driving and Road Rage	0.25	Of the 5 million annual car accidents, aggressive driving is at the top of the causes of fatal collisions. The program will help you to identify the signs of aggressive driving and road rage and provide methods to help reduce and or avoid aggressive driving situations or becoming a victim of another aggressive driver.
Trust University Quick Course	<input type="checkbox"/>	TUDementia	Tips for Maintaining Health and Safety with Clients With Dementia	0.5	This course is designed for homecare workers to provide an overview of interacting with clients with Dementia to keep both the employee and the client safe. The course will provide information on the risks of working with people with Dementia, signs and symptoms of dementia, and effective techniques to keep clients with Dementia calm and help to manage the situation when they become agitated.
Trust University Quick Course	<input type="checkbox"/>	TUThreBeha	Tips for Safely Handling Threatening Behavior When Providing Homecare	0.5	This course is designed for homecare workers to identify and reduce risks associated with threats within the home from other people. The information contained in the training is important for both caregivers and clients. The information learned can be shared with families and other caregivers.
Trust University Quick Course	<input type="checkbox"/>	TUWintSafe	Winter Safety	0.5	Winter in New England can be beautiful yet challenging. This course will provide safety tips to help prevent injuries and incidents.
Trust University Quick Course	<input type="checkbox"/>	TUWPVinHH	Workplace Violence Prevention in Home Health Care	0.5	Homecare workers and companions are particularly vulnerable to workplace violence. These workers faced unprotected and unpredictable environment each time they enter a patient or clients community and home.