



EDUCATION CALENDAR 2010

The following educational programs have been scheduled for 2010. These programs are designed to assist our members in gaining knowledge of issues that surround and support the reduction of work related injuries and associated claims. More detailed information is posted on our website at www.wctrust.com. A reminder of upcoming Education Seminars will be e-mailed to our members. Programs are FREE to members except where noted. All programs are held at the Trust. NON-members may attend where noted.

OSHA RECORDKEEPING AND NEW NATIONAL EMPHASIS PROGRAM AFFECTING NURSING CARE FACILITIES

JANUARY 13 9:00 AM – 12:00 PM MEMBERS: FREE NON-MEMBERS: \$50

This program will be presented by OSHA Bridgeport Area Director, Robert Kowalski and Compliance Assistant Specialist, Leona May. Ms. May will provide information on how to accurately complete the required annual OSHA recordkeeping forms. Mr. Kowalski will address OSHA's Injury and Illness Recordkeeping National Emphasis Program. This initiative targets employers in high hazard industries with low DART Rates. This is to ensure that employers are not under recording injuries and illnesses. Nursing Care Facilities fall under this program.



HOW TO BUILD A POWERFUL TEAM THROUGH GREAT LEADERSHIP

JANUARY 26 9:00 AM – 3:30 PM MEMBERS: \$50* NON-MEMBERS: \$100

Mary Jo Leahy, from Leahy Resources will return as a speaker to continue her successful organizational management programs, this time focusing on leadership skills and the development of powerful teams. This seminar is a must for senior management.

This Continuing Nursing Education Activity was Approved by the Connecticut Nurses' Association, An Accredited Approver by the American Nurses Credentialing Center's Commission on Accreditation (6.0 contact hours – certificate provided)

MEMBERS' ORIENTATION TO THE TRUST

FEBRUARY 11 9:00 AM – 11:30 AM MEMBERS: FREE

This program is essential for all claims and loss control contacts who partner with the Trust. Trust staff will show you how to manage claims successfully, and reduce your company's workers' compensation costs. You will also learn about successful programs to control employee injuries in your organization.

WHAT EVERY EMPLOYER NEEDS TO KNOW ABOUT THE ADA, FMLA & WORKERS' COMPENSATION ACCOMMODATIONS AND LEAVES

FEBRUARY 25 9:00 AM – 3:45 PM MEMBERS: FREE NON-MEMBERS: \$100

This program led by the Trust's legal counsel, Letizia, Ambrose & Falls Inc., provides the most current information on ADA/FLMA and WC. Speakers also include Heidi Lane, Principal Attorney, Office of Program Policy, Department of Labor; a plaintiff's lawyer who brings these types of lawsuits/claims and a speaker representing human resource perspectives.

** Group discounts are available for organizations with 3 or more employees attending a seminar.*



DEMENTIA CARE SPECIALIST TRAINING

MARCH 9 8:30 AM – 4:30 PM MEMBERS: \$50* NON-MEMBERS: \$100

Kelly Smith Papa, MSN, RN., Director of Education, Research and Dementia Care Consulting with the Alzheimer's Resource Center of Connecticut, Inc., will present a hands-on, "empathy based" model for understanding and caring for someone with dementia. The Dementia Care Specialist Training program is an eight-hour course which can serve as a foundation for more advanced dementia care training or as a great refresher for healthcare professionals.

Application has been submitted to the Connecticut Nurses' Association for approval of continuing nursing education credit (Contact Hours). CNA is accredited as an approver of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

NATIONAL SAFETY COUNCIL DEFENSIVE DRIVING 4-HOUR COURSE

MARCH 18 8:30 AM – 1:00 PM MEMBERS: \$50* NON-MEMBERS: \$75

This recognized National Safety Council course, taught by certified NSC instructors provides practical defensive driving strategies to reduce collisions, related injuries, fatalities and costs.

This Continuing Nursing Education Activity was Approved by the Connecticut Nurses' Association, an Accredited Approver by the American Nurses Credentialing Center's Commission on Accreditation. 4.0 contact hours certificate is provided



DEVELOPING AN EFFECTIVE SAFE DRIVING PROGRAM

MARCH 30 9:00 AM – 12:00 PM MEMBERS: FREE NON-MEMBERS: \$50

Do you have a fleet of vehicles or do your employees drive their own vehicles for company business? Do you know what makes up an effective safe driving program? Trust staff will present information to assist you in establishing an effective written program easy to implement and monitor.

Application has been submitted to the Connecticut Nurses' Association for approval of continuing nursing education credit (Contact Hours).CNA is accredited as an approver of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

ELIMINATING COSTLY EMPLOYEE SLIPS, TRIPS, AND FALLS

APRIL 8 9:00 AM – 12:30 PM MEMBERS: FREE NON-MEMBERS: \$50

Slips trips and falls account for approximately 16% of employee injuries. This program focuses on best practices to prevent slips, trips and falls, both inside and outside your facility.

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MAKING SENSE OF FINANCIAL REPORTS FOR STRATEGIC PLANNING AND UPDATES ON IRS FORM 990

APRIL 22 9:00 AM – 3:30 PM MEMBERS: FREE NON-MEMBERS: \$100

This seminar will examine the types of financial reports, their purpose and how they dovetail into overall organizational strategic planning. There will also be discussion on IRS Form 990 which is an annual reporting return that certain federally tax-exempt organizations must file with the IRS. It provides information on the organization's mission, programs, and finances.

OSHA 10 HOUR GENERAL INDUSTRY SAFETY AND HEALTH OUTREACH TRAINING

MAY 4 & MAY 11 9:00 AM – 3:30 PM MEMBERS: \$195* NON-MEMBERS: \$300

This is a 2-day specialized program which reviews OSHA general industry safety and health standards applicable to all healthcare facilities. This course is a must for organizational compliance with OSHA Standards.

This Continuing Nursing Education Activity was Approved by the Connecticut Nurses' Association, an Accredited Approver by the American Nurses Credentialing Center's Commission on Accreditation. 10.0 contact hours certificate is provided

** Group discounts are available for organizations with 3 or more employees attending a seminar.*



UNDERSTANDING THE MANDATE FOR GREEN CLEANING

May 25 9:00 AM – 12:00 PM MEMBERS: FREE NON-MEMBERS: \$50

Reduce the exposure of employees, clients and patients to harmful cleaning substances. This seminar will identify effective methods to clean buildings with comparable green cleaning products that will improve the health of cleaning staff and building occupants without raising costs. Attendees will learn to look out for harmful ingredients in everyday cleaners and where to find alternative products.

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NATIONAL SAFETY COUNCIL DEFENSIVE DRIVING 4-HOUR COURSE

JUNE 10 8:30 AM – 1:00 PM MEMBERS: \$50* NON-MEMBERS: \$75

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BEST PRACTICES IN SAFE PATIENT MOVEMENT AND HANDLING

JUNE 24 9:00 AM – 3:30 PM MEMBERS: FREE NON-MEMBERS: \$100

This is an opportunity to learn about the newest trends in patient handling, which includes State legislation related to healthcare, the newest available equipment, costs and cost savings of a minimal lift program, how to start, and success which others have had.



HOW TO ESTABLISH A SUCCESSFUL WELLNESS PROGRAM

JULY 15 9:00 AM – 12:00 PM MEMBERS: FREE NON-MEMBERS: \$50

This seminar is to help members develop an ongoing Wellness Program. In addition to reducing demand for medical services, wellness programs provide economic benefit by reducing absenteeism, reducing on-the-job injuries and workers' compensation costs, and reducing disability-management costs.

ACCIDENT/INCIDENT INVESTIGATION FOR HEALTHCARE FACILITIES

JULY 29 9:00 AM – 3:00 PM MEMBERS: FREE NON-MEMBERS: \$100

This program is a study in the techniques essential to determine root cause of accidents. Participants will analyze case studies of actual healthcare related accidents.

This Continuing Nursing Education Activity was Approved by the Connecticut Nurses' Association, an Accredited Approver by the American Nurses Credentialing Center's Commission on Accreditation. 6.0 contact hours certificate is provided

MEMBERS' ORIENTATION TO THE TRUST

AUGUST 10 9:00 AM – 11:30 AM MEMBERS: FREE

This program is essential for all claims and loss control contacts who partner with the Trust. Trust staff will show you how to manage claims successfully, and reduce your company's workers' compensation costs. You will also learn about successful programs to control employee injuries in your organization.

NATIONAL SAFETY COUNCIL DEFENSIVE DRIVING 4-HOUR COURSE

AUGUST 26 8:30 AM – 1:00 PM MEMBERS: \$50* NON-MEMBERS: \$75

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NEW**CONNECTICUT DRUG TESTING LAWS**

SEPTEMBER 9 9:00 AM – 12:00 PM MEMBERS: FREE NON-MEMBERS: \$50

This seminar will provide answers to questions you may have as to whether your company is in compliance with State and Federal Drug Testing Laws and how to set up a program.

NEW**FOOD MANAGER CERTIFICATION TRAINING AND EXAM**SEPTEMBER 23 8:00 AM – 3:00 PM (exam starts at 3:00 PM)
MEMBERS: \$100* NON-MEMBERS: \$200

This course is offered to members who must comply with the State of Connecticut, Department of Health which mandates food protection manager training/certification for establishments offering food service. Robert W. Powitz, PhD, MPH, DLAAS, offers 7 interactive hours of classroom instruction using the National Sanitation Foundation Training Program and a closed book exam through the National Registry of Food Safety Professionals which has an approximate 2-hour time limit.

SEXUAL HARASSMENT PREVENTION TRAINING FOR SUPERVISORS

OCTOBER 7 9:00 AM – 11:00 AM MEMBERS: FREE NON-MEMBERS: \$50

This program conducted by Andrew Cohen, Letizia, Ambrose & Falls, will meet the requirements of the law for proper workforce training. The program will provide a complete understanding of the various areas of sexual harassment; including how employers should investigate a sexual harassment claim and how to avoid liability by acting promptly to address any sexual harassment in the workplace.

This Continuing Nursing Education Activity was Approved by the Connecticut Nurses' Association, an Accredited Approver by the American Nurses Credentialing Center's Commission on Accreditation. 2.0 contact hours certificate is provided

WORKERS' COMPENSATION CLAIMS-FROM START TO FINISH

OCTOBER 21 9:00 AM – 3:30 PM MEMBERS: FREE NON-MEMBERS: \$100

Trust staff and guest speakers will review new medical techniques, various Trust programs to keep control of costs, and examining the responsibility of employer, employee and insurance company in the claim process.

NEW**LEARN TO DIFFUSE HOSTILE BEHAVIOR AND DEESCALATE A POTENTIAL CRISIS**

NOVEMBER 4 9:00 AM – 12:00 PM MEMBERS: \$25* NON-MEMBERS: \$50

Victoria Greene, and G. Ingrid Faniel, Partners of Workforce Training Associates, LLC, will present a highly interactive workshop that will explore techniques which work to reduce an angry person's level of volatility to a manageable level so you can deal with their underlying concerns.

MEMBERS' ORIENTATION TO THE TRUST

NOVEMBER 18 9:00 AM – 11:30 AM MEMBERS: FREE

This program is essential for all claims and loss control contacts who partner with the Trust. Trust staff will show you how to manage claims successfully, and reduce your company's workers' compensation costs. You will also learn about essential organizational programs to control employee injuries.

NATIONAL SAFETY COUNCIL DEFENSIVE DRIVING 4-HOUR COURSE

DECEMBER 14 8:30 AM – 1:00 PM MEMBERS: \$50* NON-MEMBERS: \$75

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