Trust Report Center Registration Instructions

- ⇒ Log onto the Internet and go to www.wctrust.com to enter the Trust's website
- ⇒ Click on <u>Report Center</u> from the Quick Links box located on the right side of the home page as shown below



 \Rightarrow The following screen will appear. Click on the <u>Click Here</u> link to begin the registration.

trust Workers' Compensation Trust	
Trust Report Center	
Welcome to the management of the white order to use this system.	ich provides access for your organization to review reports online. In ity agreement must be signed and an ID and password must be <u>Click here</u> to begin this process.
1	Sign In
	Username
	Password
	Login

 \Rightarrow Complete the requested information below and click on the **Submit Information** button.



- ⇒ Once the information has been submitted, an email will be sent to the email address provided with a confidentiality agreement attached to it. Please review the information, sign it, and return it to losscontrol@wctrust.com, or fax to 203 678 0323
- ⇒ After the confidentiality agreement form is received at the Trust, a User ID and Password will be sent to the requesting party along with instructions on how to access your online reports.